

STOCK PARISH COUNCIL
Clerk – Lorraine Green
Stock Village Hall, Common Road, Stock, Essex, CM4 0QW.
Tel. No. 07757 114952
Website: www.stock.org.uk/council

MINUTES OF THE MEETING HELD ON MONDAY 26TH JANUARY 2009
AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: Cllrs. Millernas, Dixon, Finch, Woodward, Phillips, Rilstone, Otter and Hawkes
In The Chair: Cllr. Johnson
Minute Secretary: Lorraine Green
Also Present: 8 Members of the Public and Chelmsford Borough Cllr. Ian Grundy

		ACTION
2106.	PRESENTATION BY VICKY DUFF, HIGHWAYS TRAFFIC & SAFETY ENGINEERING MANAGER. Mrs Duff gave a presentation and explained that Essex County Council looks at existing speed limits on A & B roads. The roads are not classified and Essex County Council have Priority 1 routes and Priority 2 routes. At present Essex County Council are reviewing the Circular 1/2006 on existing speed limits on Priority 1 and 2 roads and this needs to be completed by 2011. A Speed Management Strategy Consultation document has been produced and the Parish Councils and Public have been asked to comment. Cllr. Millernas advised that at a certain point in the High Street two lorries cannot even pass. Mrs Duff advised that there is very little funding for infrastructure and that the road network is not designed for the amount of traffic we now have. Mrs Duff explained that weight or width limits can be put on certain sections of roads if large vehicles will cause problems. This is a separate issue from the Speed Management Strategy. Firstly the Parish Council need to identify why vehicles are using the B1007 as a through route. Cllr. Grundy advised that he is currently in discussions with Cllr. Norman Hume at Essex County Council about the village's problems. Mrs Duff agreed to accept the Parish Council's comments on the Speed Management Strategy after their next meeting in February.	
2107.	APOLOGIES FOR ABSENCE. There were no apologies.	
2108.	MINUTES OF THE MEETING HELD ON 15TH DECEMBER 2008. Cllr. Otter asked that the sentences 'In Democratic Time a parishioner, Mr Day, discussed the application that he had submitted for Landry, Whites Hill. Cllr. Otter declared an interest and left the room prior to his discussion' be added under Planning. The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events. All agreed.	
2109.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Cllrs. Otter, Phillips and Dixon declared an interest in Item 26 on the Agenda – Village Design Statement. Cllrs. Phillips and Rilstone declared an interest in Item 11 on the Agenda – Stock Library and Stock Heritage Society.	
2110.	POLICE MATTERS. The Police did not attend the meeting and no report was submitted.	

2111.	MATTERS ARISING FROM THE MINUTES.	
	Tree Warden Scheme – Michelle Gardiner of Rural Community Council of Essex had confirmed that the Parish Council's project had successfully met all the criteria of the Tree Planting Scheme. The Clerk had received the tree offer letter which she had completed and returned back to Mrs Gardiner. Cllr. Woodward had increased the tree order to 75 plants. Cllr. Woodward to contact King & Co to arrange delivery. Cllr. Woodward had created a plan of where the trees will be planted. Cllr. Woodward had received a request from a parishioner to plant a tree in Mill Road to commemorate their Grandmother. It was agreed that a planting day would be held and the Parish Council would get the village involved. The Chairman suggested asking the school children to help. Cllr. Woodward and Cllr. Hawkes to speak to the Headmaster.	PW/JH
	Sara Ward of Rural Community Council of Essex had invited two members of the Parish Council to attend Marks Hall in Coggeshall to celebrate the completion of the Essex Works pledge to plant an additional 250,000 trees. The event will be held on Wednesday 18th March from 10.30am to 2.00pm It was agreed that Cllrs Woodward and Johnson to attend.	PW/SJ
	Parish Paths Partnership (P3) – Cllr. Finch reported that there was a broken stile on Footpath 16. Cllr. Finch to investigate and contact Shirley Lucas at Essex County Council.	CF
	Downham Road Retexturing – Julie Ebbage of Highways advised the Clerk that this location has been added to Highways' list of sites for the new financial year 2009/10.	
	Water Running Out of Ditch at Junction of Mill Road/Downham Road – Julie Ebbage of Highways advised the Clerk that trial holes are to be undertaken within the next few weeks.	
	Listing of War Memorial – Nothing further to report.	
	Damaged Honeypot Lane Street Name Plate – The nameplate had still not been replaced.	
	Car Park on the Common and Essex County Council's Community Initiatives Fund – The Clerk had written to Stock Montessori School, Stock Cricket Club and Stock Bowls Club asking for a contribution towards the work being carried out to the car parking area on the common. Cllr. Woodward advised that he was meeting Phil Hope of Essex County Council Highways next week and was also going to meet Julie Ebbage who was taking over from Mr Hope. New drain and gullies would be put in from the car park to the ditches. Colin Tant is going to dig out the ditch. Cllr. Woodward stated that once the works have been carried out hopefully the road will not flood in future. Cllr. Otter reported that sleepers had been put down at the common parking area despite the Parish Council not agreeing to this.	PW
	Speed Indicator Signs – Julie Ebbage of Highways advised the Clerk that Highways are awaiting agreement from Parish Council for positioning of poles - Louise Lockwood to progress. The Chairman asked Cllr. Grundy to chase the matter. The Chairman reported that The Bishop of Brentwood had written to Essex County Council about the speed signs but had not received a reply.	IG
	Posts Outside Compass Green – Julie Ebbage of Highways advised the Clerk that this work has been ordered and Highways are waiting completion within this financial year	
	Maintenance Works to area in the vicinity of Furze Lane junction at the southern end of the Lane – Julie Ebbage of Highways advised the Clerk that it is proposed that Brittons Lane be put forward as recycling/retread site for 2009/10. Cllr. Phillips stated that this is not the most suitable road as it is a narrow footpath and very muddy. It was agreed that the Clerk should contact Mrs Ebbage for clarification of the terminology of 'recycling/retread site'. Cllr. Dixon stated that the through aspect is to be considered as the corner of Furze Lane is appalling where vehicles are causing ruts. The Parish Council agreed that they needed to understand the proposals so that they could comment.	CLERK
	Re-Marking Zebra Crossing in High Street – Julie Ebbage advised the Clerk that the order has been sent to the Contractor and has now been amended to only the zebra crossing being repainted.	
	Broken Strut Under the Seat by the School - Bob Hale dealing with matter.	

Car Parking at The Village Hall – A meeting had been held between three members of the Village Hall and Cllrs. Johnson, Millernas and Dixon. The Clerk read out a letter from Doug Taffs of the Village Hall Management Committee advising that the problems with parking in Common Road had been discussed by the Village Hall Trustees. They have agreed to a three month trial of the suggestion discussed at the meeting with the Parish Council that up to 5.30pm a variable system of parking could be tried at the Village Hall. The Village Hall Management Committee therefore need to have a further meeting with the Parish Council to finalise the details and to agree the monitoring procedures. Mr Taffs will contact the Parish Council shortly with some dates so that a suitable meeting can be arranged as soon as possible. Cllr. Woodward advised that the Village Hall Management Committee were concerned about the Public Liability Insurance and wanted the Parish Council to pay for it. The Committee were currently looking into the matter. Water outside 122-124 Mill Road – Julie Ebbage of Highways had advised the Clerk that there is nothing to report and the status is as previous minutes. State of Back Lane and Brookmans Road and non-existent turf – Cllr. Phillips said that the state of the road was appalling. It was also reported that the drains are blocked as are the drains outside the Rectory Hall. Cllr. Millernas agreed to report the blocked drains to Highways. Clerk to contact Rural Housing Trust regarding the reinstatement of the road. Overgrown foliage near the Zebra Crossing – Nothing to report. Ingatstone Road junction with Honeypot Lane and Timber Bollard replacement outside Pembroke House, Ingatstone Road – Julie Ebbage of Highways advised the Clerk that bollards have been installed and the white lining is still pending due to current weather conditions. Essex Environmental Trust Community Enterprise Challenge Competition - Cllr. Woodward had spoken to the Trust who had advised that the competition is for schemes such as the Cricket Club Pavilion needing refurbishments, the Heritage Society needing plans doing or helping premises that are suitable to have meetings in. Cllr. Woodward to deal with. Dredging of the Pond - Nothing further to report. Councillor Representative to the ACDPC – Nothing further to report. Overgrown foliage outside the first house in Cambridge Close – Nothing further to report. Clerk to contact Chris Fox for an update. Refurbishment of bench in Back Lane and jet washing all the other benches in the village – Bob Hale dealing with matter. Ponding in Common Road – The works will be carried out from 8.00am on the 9th February until 17.00pm on the 13 February 2009. A temporary road closure has been arranged and Common Road will be closed from its junction with Mill Road for a distance of approximately 420 metres to its junction with the B1007 High Street. Access will be maintained to properties during the closure and access will still be available to Bakers Arms Public House and Doctors' Surgery. The alternative route for Southbound traffic will be via High Street B1007 turning left into Mill Road and for Northbound traffic via Mill Road, turning right into The Square at the junction between The Square turn right onto the B1007 High Street to its junction with Common Road. The Clerk had advertised the road closure on the noticeboard and on the website. Advisory Signs for Smallgains Lane – Graham Livings in Highways had spoken to the Clerk and advised that a speed loop had been put down in Smallgains Lane before Christmas and that he would advise the Clerk by March of the results. Once the results are known a decision will be made about the possibility of Advisory Speed Signs. A parishioner insisted that the speed loop had not been put down in Smallgains Lane. Clerk to contact Mr Livings regarding the matter. Planting of Leylandii hedging in Fosters Close – A letter had been received from Mr Ward. The Clerk had spoken to Barry Lampard of Essex Rural Housing Trust who advised that they were still not happy with the situation and were pursuing the matter. Mr Lampard advised the Parish Council to also write with their concerns to Moat.	SJ/JM/JD JM/CLERK PW CLERK CLERK CLERK
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	The Clerk read out the following report provided by Mr Lampard:- In October 2008 I received a report regarding the planting of a number (30+) leylandii trees around the grassed area at the entrance to this estate. The estate is now wholly controlled by Moat Housing Society but they remain subject to the conditions of the original planning conditions which may (or may not) impact upon this site. The area in question also lies over a large fuel pipeline which limits development over it. I initially contacted a member of Moat's housing management staff in October. They could not understand how the planting of trees seemed to be an issue of concern. I tried to explain the sensitivities of a rural exception site, suggested they check with Chelmsford BC (CBC) planners, reconsider and advise me of the outcome. It then came to light that Moat had given the tenant responsible for the planting written permission to carry out the work. It also appeared that this tenant has been successful in implying he had some sort of importance which appeared to influence Moat's staff. It appeared they went as far as to forward all communications to him for his comment as I subsequently received messages from the tenant relating to the matter. I was extremely disappointed with this situation. Little positive response was received so I made contact with Stephen Moorhouse, Property Services Team Leader who initially seemed to initiate serious enquiries but these, with hindsight, seem only to exacerbated matters. He involved "community officers" who appear to have only muddied waters by trying to engender a "community spirit" which has only alienated some causing an apparent division upon the estate. <u>I cannot instruct Moat what action they must take with regard these matters.</u> I have explained that when we develop we must adhere to a strict landscaping plan. I would hope that the planners at CBC would seek to uphold that approach and preclude additional planting unless with their permission. I note that this is NOT spelt out in the planning permission and do not know what CBC viewpoint is. I am advised that the planting of trees above the fuel pipeline is prohibited by specific regulations. In spite of these cautions I have still not received a formal response from Moat. I last was in contact with them on 16th December. Personally I do not believe all staff at Moat properly understand the concept of this development. The key offending group appears to be, unfortunately, the property management staff. I gather that they have upset various residents by • arranging a Christmas grotto in the car parking area • banning ball games on the grass • erecting signs on the shared ownership homes (ie not their property) Mr Lampard will be writing to them formally before their organisation winds down and he sincerely hopes that Moat do adopt an alternative approach. Mr Lampard will suggest that they make contact with the Parish Council. Please bear in mind that I have no formal response from Moat and my comments relating to them are therefore based purely on assumption. Mr Lampard believes that the Parish Council are part of this development and can make their views known both to Moat and CBC. Mr Lampard will advise the Clerk of any information he receives. Cllr. Grundy stated that there should have been a consultation regarding the trees and that the current situation is appalling. Cllr. Grundy suggested arranging a meeting with Moat and CBC. Some parishioners reported to the Parish Council that they were having a meeting with Moat at the Cock Inn Public House at 10.30am on Friday to discuss various matters of concern. The Chairman asked whether the Parish Council could attend the meeting and was advised to contact Carol Moore at Moat. Clerk to organise. Voluntary First Registration of Parish Council Land – Land Registration Act 2002 – Nothing further to report.	JD
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	Overgrown Foliage opposite the Cock Inn Public House – The Clerk advised that the planning application to cut back the foliage had been approved. Julie Ebbage of Highways advised the Clerk that Chris Fox has decided on two bendy bollards to be installed alongside Mrs Lee’s property and one bollard to be installed near to Little Lattices to prevent vehicles driving on the footway. Further on from tree discussion, an E-mail has been sent by Chris Fox to the property next door asking that their tree is cutback within the next two years. Mr Fox has received a response saying that the lady’s Son will be assisting with carrying this out. Play Activity Weekends – The Clerk advised that CBC had lost the dates she had given them for the play day. She was still arranging a date and it was agreed that once the date was confirmed advertising would be discussed so that the event was well attended. Shingle down outside Compass Green – The Chairman advised that she had spoken to Mr Marrett and he had agreed to remove the shingle. The Chairman said that she does not find it difficult to go through on her bicycle. Cllr. Woodward advised that he had received several complaints but the Chairman stated that no complaints had been made to the Parish Council. Cllr. Millernas advised that eventually the shingle will be done and that the shingle has been put down for a reason. Cllr. Woodward stated that if the work is not carried out soon then he will pay to have it removed himself. Cllr. Millernas pointed out that this could not be done as it was private property. The Chairman stated that the matter should now be left alone. Survey of Village – Cllr. Woodward reported that there were less cars on the pavement and the Police did speak to a few people. Cllr. Woodward reported that in Mill Road more people are parking on the greensward. Cllr. Woodward advised that people had stopped parking on the corner of Stock Road. Cllr. Otter advised that the situation at the top of Mill Road is not good and is congested mid morning and she had to reverse. Smallgains Lane is exactly the same due to the lorries. The Chairman said that the Parish Council are trying hard to progress the matter and that she intended to visit the landlord of the Cock Inn to see if parking spaces could be rented which might relieve some of the residents parking problems. The Chairman said that she would pursue the matter. It was reported that the top end of the Mill Road area needs to be cleared as it is in a very bad state. Holes outside the house called The Paddocks which is next to The Hoop -. Julie Ebbage of Highways advised the Clerk that inspections have been carried out at this location by the Inspections Team. Parish Council/resident to assist with removal of shingle at this location. Turn Right Sign leaning in the bushes as you go towards The Ship Public House from Stock, on the left near Foxborough Chase – Julie Ebbage of Highways advised the Clerk that the job has been raised & is still waiting completion. Manned Vehicles – The Clerk advised that the vehicle would be visiting the village on the 21st February and 21st March between 11.15am and 12.15pm in All Saints Church Car Park. Clerk had arranged advertising and notified Stock Press and Roger Watling for the website. Wooden cover over the drain at the junction of Swan Lane and the High Street – Cllr. Millernas reported that the work had been carried out and that the item could be removed from the Agenda. Mayors’ Community Evening – Cllrs. Dixon and Hawkes had attended the evening on behalf of the Parish Council and advised that it had been quite a good evening.	CLERK PW/SJ CLERK
2112.	GENERAL CORRESPONDENCE. The following letters were read out:- a) Mrs J. Woolard enquiring as to whether anything could be done to tidy up the churchyard as she and her brothers were very upset to see the graves looking in such a state. Mrs Woolard stated that surely someone could cut the grass around the graves once a month. The Chairman advised that the weather had not been good so it had been difficult to clear up the churchyard. Mr Williams has been instructed to attend to the churchyard more and will get round to carrying out the work in due course. Cllr. Rilstone pointed out that it is the families’ responsibility to look after the graves. Clerk to write back advising that the Parish Council are aware of the situation but that the churchyard is regularly maintained and the situation will improve.	CLERK

	b) Sara Ward of Rural Community Council of Essex inviting the Parish Council to a Playground Matters Seminar on Wednesday 9th September 2009 between 9.30am and 16.00pm at Writtle College. Cllr. Woodward to attend. Clerk to advise Mrs Ward. c) Roger Watling advising that he was disturbed to read in the minutes of the 17th November that a member of the public was suggesting resident permits within the village. Mr Watling feels that this would have a devastating effect on the few local shops that still remain and discourage future businesses from setting up in those that are currently empty. The Chairman agreed to speak to Cllr. Watling and reassure him. d) Glenn Shaw of Mineral and Waste Planning at Essex County Council inviting one member of the Parish Council to attend the Mineral Working Environmental Awards. A presentation will be held at County Hall at midday on the 11th February 2009 followed by a buffet reception. Clerk to advise that no Councillors are able to attend. e) Jackie Lane, Neat Officer, at Chelmsford Borough Council, regarding Annual Just Bin It Campaign 2009. After discussion, it was agreed that the event would be held on Saturday 9th May. Clerk to advise Mrs Lane and arrange for equipment to be delivered and order skip. Clerk to advertise. f) Karen Barden, Sports Development Officer, at Chelmsford Borough Council regarding Parish Sports Programme for Easter, Whitsun and Summer holidays. Each Parish can be allocated the same day and time slots for each holiday again this year. The date allocated is Tuesday 4th August between 1.00pm and 3.30pm. Cllr. Otter stated that last year the date clashed with the Youth Club Summer event at the Church. Cllr. Woodward to speak to Church and organise event.	CLERK CLERK CLERK CLERK PW
2113.	TO DISCUSS POSSIBLE FUTURE SPORTSGROUND FOR STOCK VILLAGE.	
	Nothing further to report.	
2114.	REPORT BY CHELMSFORD BOROUGH COUNCILLOR IAN GRUNDY. Cllr. Grundy reported that the travellers had lost their appeal at Basildon and there was a potential risk of the travellers moving out. The case is going to the House of Lords. Cllr. Grundy reported that the Temple Farm development has been called in by The Secretary of State because somebody wrote in to the East of England objecting to the development and the matter was passed onto the Secretary of State. Now the residents of Chelmsford, through Chelmsford Borough Council, have to pay a Barrister totaling approximately £25k to £30k. Cllr. Grundy had received a letter regarding children from Stock not being able to attend the Mayflower School which was a situation that had arisen last year. Cllr. Grundy advised that it looks like the region map has been reversed to include the North of Stock and Essex County Council have put right what was wrong and brought things into line. This affects what the children can claim under the bus scheme. Cllr. Grundy reported that Vodafone had submitted a planning application for a phone mast to be erected by the water tower just beyond Norsey Road in Billericay. This does not affect Stock. Cllr. Grundy had received copies of the financial reports which highlights £1.9m unemployment, house prices etc. Cllr. Grundy reported that the Travel Lodge is now open at The Army and Navy Roundabout in Chelmsford and that Dobbins Garden Centre are interesting in coming to Chelmsford.	
2115.	STOCK LIBRARY AND STOCK HERITAGE SOCIETY. The Clerk read out a letter that had been received from Jenny Berkley informing the Parish Council that the Society have heard from the Heritage Lottery Fund that they are <i>not being</i> awarded a grant for the purchase of the library building. The Heritage Lottery Fund only consider supporting a new heritage centre where it relates to an existing collection that is recognised as important by an appropriate heritage organisation such as the Essex Record Office or the Museums, Libraries and Archives Council.	

	At the same time the Society have heard that another group within the County Council are now interested in using the building. This group would be using it as a "Sure Start Children's Centre". Sure Start is at the forefront of transforming the way services are delivered for young children and their families. Looking at the Web site it appears that they may not be using it full time and Mrs Berkley has suggested to Alan Walker, the County Council Property Manager, that it might be possible for them to share the building. The Heritage Society are also talking to Stuart Warburton of the Essex Record Office about a series of "Virtual Community Archives", which they are planning to roll-out across Essex, and how this would relate to the existing Stock Web site. Roger Watling will be involved in these meetings. The Heritage Society are obviously disappointed about not receiving the grant but are continuing to try to find some method of having a Heritage Centre in the village. The library building is so ideally situated next to the school and in the centre of the village that they feel they should not miss the opportunity, if there is any way of using the building for heritage purposes. Stock & Buttsbury Heritage Society would like to take this opportunity of thanking the Parish Council for their support. Cllr. Woodward advised that after the AGM a discussion was held and it appears that the whole site at The Bear is owned by Punch Taverns and the end of the barn has been refurbished which could be an ideal area to have a Heritage Centre. A meeting is therefore going to be arranged to discuss the matter further.	
2116.	STOCK PRESS ARTICLES. Cllr. Dixon to submit next article by 10th February.	
2117.	TO DISCUSS COMMUNITIES AND LOCAL GOVERNMENT CONSULTATION COMMUNITIES IN CONTROL: REAL PEOPLE, REAL POWER: CODE OF RECOMMENDED PRACTICE ON LOCAL AUTHORITY PUBLICITY – A CONSULTATION. Cllr. Otter had prepared a response and read it out to the Parish Council. It was agreed that the Clerk should submit the comments.	CLERK
2118.	NORTH CHELMSFORD AREA ACTION PLAN – PREFERRED OPTIONS DEVELOPMENT PLAN DOCUMENT (NCAAP). The Parish Council had no comments to make on the consultation. Clerk to advise Chelmsford Borough Council.	CLERK
2119.	SPEED MANAGEMENT STRATEGY CONSULTATION 2009. Cllr. Dixon stated that it was all about getting the speed right for the road. Cllr. Rilstone wanted to know what could be done to enforce speed and how do you control speeds. The Chairman advised that a speed check had been carried out over a whole day and only two cars had been caught speeding. The Chairman stated that the Speed Indicator Devices are very good and do work. It was agreed that the matter would be deferred to the next meeting.	CLERK
2120.	ESSEX SCHOOLS & COLLEGES SUSTAINABLE MODES OF TRAVEL STRATEGY 2007-21 CONSULTATION. The Clerk advised that Cllr. Otter had E-mailed the link to all Councillors. Cllr. Otter advised that the document is a living document and that comments can be added at any time. The Parish Council had no comments to make at this stage.	CLERK
2121.	MINERALS & WASTE DEVELOPMENT FRAMEWORK – MINERALS DEVELOPMENT DOCUMENT: FURTHER ISSUES & OPTIONS PAPER PUBLIC CONSULTATION, 15TH JANUARY TO 12TH MARCH 2009. It was agreed that the Clerk would circulate the documents and the matter would be deferred until the next meeting.	CLERK
2122.	PARISH CHARTER CONSULTATION. Cllr. Otter had circulated her comments on the consultation to all Councillors. Only Cllr. Dixon had sent back comments to her. Cllr. Otter therefore read out the report she had prepared and it was agreed that the Clerk should submit the comments to Chelmsford Borough Council.	CLERK

	<u>Chelmsford Borough Council Planning Decisions</u> Application No. 08/01813/FUL. Conversion of outbuilding/stables to residential annexe. Removal of porch and construction of link. Location: Cobblers, Mill Road, Stock. Applicant: Sir John Carter. Approved. Application No. 08/01901/FUL. Two storey side and rear extension. Location: 6 The Square, Stock. Applicant: Mrs S. Makyns. Refused. Application No. 08/02015/FUL. Demolition of existing outbuildings and construction of single storey rear extension. Location: 8 Dakyn Drive, Stock. Applicant: Mr Mark Laverick. Approved. Application No. 08/01671/FUL. Demolition of existing dwelling and erection of 2 no. detached dwellings, garages and cartlodge. Location: 87 Mill Road, Stock. Applicant: Jenny Moody Properties Ltd (Mr S Wheelhouse). Withdrawn. Application No. 08/02077/CLOPUD. Conservatory to side. Location: Oakdale, Furze Lane, Stock. Applicant: Mr Anthony Beesley. Approved. Application No. 08/02002/LBC. Attachment of satellite dish to chimney stack. Location: 24 Mill Road, Stock. Applicant: Mr G Spotswood. Approved. <u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u> Application No. 09/05004/TPO. T4 - Sycamore on boundary with 13 Myln Meadow - crown lift to 5.5m, cutting to branch collar; crown reduce by 2m, cutting to suitable growing points (suitable growing points are side branches which are at least one third the diameter of the originating branch) and crown clean; T6 - Oak on boundary with 13 Myln Meadow - crown reduce by 2.5m maximum, cutting to suitable growing points (suitable growing points are side branches which are at least one third the diameter of the originating branch) and crown clean. (TPO/2001/117) Location: Elmbrook, 15 Myln Meadow, Stock. Applicant: Mrs I White. The Parish Council had no comments or objections to make. Application No. 08/05611/CAT. Oak tree - rear boundary 18 The Square, overhanging 1 Mill Road and High Street - crown reduction by 25% (3m) maximum, cutting to suitable growing points (suitable growing points are side branches which are at least one third the diameter of the originating branch). Location: 18 The Square, Stock. Applicant: Mrs Lee. Approved. Application No. 08/05613/CAT. Norway Spruce on roadside boundary – fell to ground and remove stump. Location: The Old School House, Stock Road, Stock. Applicant: Mr & Mrs Stringer. Approved. <u>Planning Appeals and Decisions.</u> Nothing to report. <u>Tree Preservation Orders.</u> Nothing to report. <u>Planning Correspondence</u> Nothing to report.	CLERK
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	<u>Urgent Planning Matters Not On This Agenda</u>																									
	Nothing to report.																									
2126.	FINANCE. Audit of Accounts for 2007/08. The Audit Commission had signed off the accounts and the closure had been advertised. The Auditors reported that the Parish Council must carry out an annual risk assessment of financial and non-financial risks. The Parish Council should also review its level of Fidelity Guarantee insurance cover, currently £25,000.00. The Audit Commission guideline is balances plus half the Precept. The Council should comply with the Accounts and Audit Regulations 2003 when advertising its conclusion of audit notice. The 2006/07 notice of conclusion failed to insert a reasonable sum for copying costs where electors request a copy of the annual return. The Council incorrectly included the Revenue Support Grant of £4,263.00 within Box 2 of its Annual Return. The Revenue Support Grant should be included within Box 3 (total other receipts). Correction fluid must not be used. Any amendments should be crossed through and initialed. Cllr. Dixon felt that the Parish Council should look at other bank accounts as the Base Rate Tracker was not the best account to have at the moment. After discussion, it was agreed that the accounts would be left at Barclays. Clerk to check with EALC whether Cllr. Rilstone could carry out the Financial Risk Assessment and speak to Allianz about increasing the Fidelity Guarantee. Cheques to be Signed - The following cheques were approved for payment and signed: <table><tr><td>101413</td><td>£1,134.70</td><td>Mrs L.J. Green</td><td>Salary 01.01.09 – 31.01.09</td></tr><tr><td>101414</td><td>£529.85</td><td>Inland Revenue Only</td><td>PAYE and N.I.</td></tr><tr><td>101415</td><td>£66.00</td><td>All Saints Church</td><td>Hire of Hall for 2008</td></tr><tr><td>101416</td><td>£246.00</td><td>Bob Hale</td><td>Repairing seat by pond, noticeboard, seat by Bakers Arms and siting dog bin by Mill Lane.</td></tr><tr><td>101417</td><td>£327.75</td><td>Audit Commission</td><td>Audit Fee 2007/08</td></tr><tr><td>101418</td><td>£124.35</td><td>Mrs L.J. Green</td><td>Expenses</td></tr></table> Transfer of Funds – A transfer of £2,000.00 was transferred on the 25th January 2009 from the Business Reserve Account to Current Account, Precept and Chelmsford Borough Council’s Intention to Withdraw Parish Revenue Grant – Cllrs. Dixon and Millernas had attended the Budget Briefing Presentation at Chelmsford Borough Council on the 19th January. Suggested wording for the article to be placed in Borough Life had been circulated to all Councillors. It was agreed the wording should be left as it is. Cricket Club Contribution towards Grass Cutting – The Clerk had prepared the invoice for £360.00 and sent it to the Cricket Club for payment.	101413	£1,134.70	Mrs L.J. Green	Salary 01.01.09 – 31.01.09	101414	£529.85	Inland Revenue Only	PAYE and N.I.	101415	£66.00	All Saints Church	Hire of Hall for 2008	101416	£246.00	Bob Hale	Repairing seat by pond, noticeboard, seat by Bakers Arms and siting dog bin by Mill Lane.	101417	£327.75	Audit Commission	Audit Fee 2007/08	101418	£124.35	Mrs L.J. Green	Expenses	CLERK
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101418	£124.35	Mrs L.J. Green	Expenses																							
2127.	VILLAGE HALL. Cllr. Phillips had attended the meeting and reported that the problems with the heating need to be sorted out. There are no problems with leaks but there is humidity in the air. The floor is to be sealed. There is a problem with the plasterwork. A new gardener and cleaner are to be employed. There is a problem with the Fire Exit doors. A new Secretary is required. The Executive Committee for the Village Hall will have meetings of the Trustees every quarter.																									
2128.	VILLAGE ENVIRONMENT – GRASS CUTTING, MAINTENANCE, OPEN SPACES, FOOTPATHS, BUS SHELTERS AND PLAY AREA. A parishioner, Roger Watling, had reported to the Clerk that the doggy bins were not being emptied on the Common and in Mill Road. The Clerk had contacted Chelmsford Borough Council regarding the matter. The Chairman had been notified by Chelmsford Borough Council that the litter bin and dog bin in Swan Lane by Swan Woods had been hit by a car. Chelmsford Borough Council had offered to repair the bin at a cost of £68.49 plus VAT each. It was agreed that the Clerk should advise Chelmsford Borough Council to proceed with the work. Julie Ebbage of Highways advised the Clerk that in Swan Lane near to the Post Office two bollards are to be installed. Chevron signs are also to be replaced at Ingatestone Road /Buttsbury Road plus sign washing throughout village to be completed by end of March 2009.	CLERK																								

	Cllr. Dixon reported that tyres had been dumped at the bottom of Whites Hill on the right hand side 200 yards from the junction with Furze Lane. Clerk to report matter to Hit Squad. Cllr. Otter asked whether Councillors had looked at the floodlighting on the Glebe caused by the houses at 1,2 & 3 Rectory Close being floodlit. After discussion, the majority agreed that it was not obtrusive. Cllr. Hawkes felt that it looked prettier. Cllr. Otter disagreed as she felt it detracts from the church which is a listed building. Cllr. Otter reported that works are being carried out in grounds of the cottage opposite Temple Farm. No planning application has been received and cranes are being stored. No official planning permission has been received. Cllr. Grundy agreed to investigate the matter.	CLERK IG
2129.	TRAFFIC, ROAD SIGNS AND PASSENGER TRANSPORT. On the 16th January Cllr. Otter had attended a Railway Seminar which covered regional railway, cross rail, lengthening platforms, changing seating etc. There are a lot of variations going on to increase capacity. Chelmsford stairwells and lifts are to be changed. It proposed to redevelop Colchester and Basildon stations. The security at unmanned rural stations is to be looked into. Fares were discussed and Cllr. Otter was not the only person concerned. A letter had been received advising of minor timetable revisions on the 100 bus service which would take place in March. Details are not yet available.	
2130.	STOCK VILLAGE ACTION PLAN/VILLAGE DESIGN STATEMENT. Cllr. Dixon reported that further grant funding has been obtained and that there are now sufficient funds to now go ahead. The second stage of the draft is being produced following comments from Chelmsford Borough Council planners.	
2131.	RISK ASSESSMENT. Nothing to report.	
2132.	DATE OF NEXT MEETING. The next Meeting of the Parish Council will be the Planning Meeting on Monday 9th February 2009 at 7.30pm in the Village Hall and the Parish Council meeting is on Monday 23rd February 2008 at 7.30pm in the Village Hall.	
2133.	CLOSED MEETING FOR OPENING TENDERS. There were no tenders to discuss.	

The Chairman thanked everyone for coming; the meeting closed at 10.10pm.

Signed (CHAIRMAN).....DATE.....