

STOCK PARISH COUNCIL

Clerk – Lorraine Green

23 Glebe View, West Mersea, Colchester, Essex. CO5 8GH

Tel. No. 07757 114952

Website: www.stock.org.uk/council

MINUTES OF THE MEETING HELD ON MONDAY 23RD MAY 2011 AT ROYAL BRITISH LEGION HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: *Cllrs. Johnson, Woodward, Lee, Fairman, and Fenwick*
Minute Secretary: *Mrs Lorraine Green*
In The Chair: *Cllr. Dixon*
Also Present: *5 Members of the Public and CBC Cllr. Ian Grundy*

		ACTION
2566.	DEMOCRATIC TIME. A parishioner reported that the volume of traffic using Smallgains Lane and the speed is terrible. It has been a big problem since the accident in the High Street but now that is over the problem is continuing. A gully is also on the Agenda to be mended as it floods when it rains. It was felt that the traffic had increased because of the traffic lights by the Church. The Police could not do anything because Smallgains Lane is a 60mph road. The Parishioner advised that ECC and the Police pass the matter onto each other. Cllr. Hume has said go to Police as it is a speeding issue and the Police are saying it is not a police speeding issue. Cllr. Johnson felt there had not been enough time for the traffic to subside because as soon as the High Street lights were taken away the Church ones were put in. Cllr. Johnson had not been aware of speeding as the pot holes were slowing people down. A parishioner reported that since the incident in the High Street HGV's have had to find a different way which has made a big difference to the village. As this has been acceptable for the last three months she felt ECC should impose a HGV ban. When the A130 was built the Parish Council were told that it would take HGV's away from the village but it has not made a difference. It was agreed that the Parish Council would raise the matter with Highways again but the Chairman asked how it could be enforced as the Police do not have the manpower. Cllr. Johnson felt now was the time to try for a HGV ban again and another traffic census should be requested. Cllr. Lee advised that ECC have stated their aim to protect old buildings. Cllr. Grundy advised that the Localism Bill comes into effect in the Autumn and he felt there may be some powers there. Cllr. Grundy also advised that there is a new leader of Highways and he would take the matter up with her. The new zebra crossing was discussed. It was agreed that the Clerk should speak to Highways to ascertain why the final 10% had not been done. Cllr. Grundy advised that Margaretting have the same problem.	JD/IG CLERK
2567.	APOLOGIES FOR ABSENCE. Cllrs. Millernas, Finch, Rilstone and PCSO Kay Fleming sent their apologies.	
2568.	MINUTES OF THE MEETINGS HELD ON 26TH APRIL 2011 AND 10TH MAY 2011. The Minutes of the Meetings, having been previously circulated, were then duly signed as a true record of events.	
2569.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. June Clare of CBC had sent the Clerk an information leaflet on a Guide to Personal and Prejudicial Interests and Gifts and Hospitality. This had been circulated to all Councillors.	
2570.	POLICE MATTERS. PCSO Fleming had advised the Clerk that the following incidents had occurred:- 11/5/11 Theft Other Leather Bottle Hill - Children's toy stolen from garden - not recovered 12/5/11 Theft from motor vehicle Mill Road - power tools taken from rear of vehicle - not recovered. On the 11 th May PCSO Fleming did a Traffic Operation in Mill Road and Stock Road. In a 2 hour period 12 tickets were given out for no seatbelts, 2 for mobile phone use and one for a defective rear lights.	

	She also went and looked at the damage where the Road Traffic Collision was and 2 posts seemed to have been knocked out. PCSO Fleming can get the details of the driver but asked whether there is more damage than just placing the posts back in. Cllr. Johnson advised PCSO Fleming to speak to Mr Harris as she hadn't personally seen the accident occur.	PCSO
2571.	MATTERS ARISING FROM THE MINUTES. Parking at Hereward Meadow – Clerk to chase matter with CBC. Stock Beavers' Planting Project – Nothing to report. New Slide in Play Area –Quotations had now been received and circulated. Matter to be discussed under Closed Tenders. Queen Elizabeth II Fields Challenge – Cllr. Dixon dealing with matter. He explained that it was a repeat of something that was done for King George whereby open spaces can be nominated. It had been agreed that Hereward Meadow would be nominated. Play in the Park (Sports & Play Scheme) 2011 – Event been booked for 1st August. Cllr. Woodward to distribute leaflets and put up posters next week. Annual Keep Britain Tidy Campaign 2011 –The Big Tidy Up and Parish Cleansing Days – The StreetCare Team will be visiting Stock on Friday 3rd June. Cllrs. Dixon and Millernas to meet the team on the day. Play Area Annual Safety Inspection – Inspection due 8th July 2011. Annual Civic Service on Sunday 19th June 2011 at Chelmsford Cathedral at 11.15am – Agreed Clerk to ask Cllr. Rilstone if he would like to attend. Opening Post Box in High Street – Box now open Clerk to remove item from Agenda. Horses on Footpath 28 – Clerk had reported matter to Rob Boulton at ECC and requested notices to be erected. She had been advised this would be done within next 2 weeks. Beware of the Bull signs on the footpath by Fristling Hall – Chairman to speak to Mr Sharp.	CLERK JD PW JD/JM CLERK/AR CLERK JD
2572.	GENERAL CORRESPONDENCE. No correspondence.	
2573.	PLANNING MATTERS. <u>Applications</u> Application No. 11/00707/FUL. Rear conservatory. Location: The Plantation, Mill Road, Stock Applicant: Mr. Andrew Turk. The Parish Council commented that they would like to see CBC fully apply their policies with regard to development within the Green Belt. Application No. 11/00681/FUL. Construction of a detached garage. Location: Red Brick Bungalow, Furze Lane, Stock Applicant: Mr & Mrs P. Byers. The Parish Council had no comments to make. Application No. 11/00701/FUL. Construction of a cart lodge. Location: Magpies, Smallgains Lane, Stock Applicant: Mr & Mrs B. Henderson. The Parish Council had no comments to make. Application No. 11/00688/FUL. Part two storey, part single storey side and rear extensions and enlarged side window to lounge. Location: 10 Myln Meadow, Stock Applicant: Mr & Mrs P. Bentley. The Parish Council had no comments to make.	CLERK CLERK CLERK CLERK

Chelmsford Borough Council Planning Decisions

Application No. 11/00467/FUL. Temporary planning permission requested for siting of a caravan for security purposes during site works for new dwelling.

Location: Elmbrook Farm, Buttsbury, Stock

Applicant: Mr & Mrs P Gibson. **Approved.**

Application No. 11/00315/FUL. Demolition of existing side extension, porch and conservatory. Construction of new two storey side extension with basement. Pitched roof over existing rear part of cottage. Glazed rear extension to kitchen. Infill of car port. Replacement of front porch. Alterations to fenestration.

Location: 1 Birch Lane, Stock

Applicant: Mr & Mrs Darling. **Approved.**

Application No. 11/00448/FUL. Demolition of existing stable block and retention of open fronted barn for stabling of 3 horses, storage of feed, bedding, machinery and other items associated with the open use of surrounding land.

Location: Scriveners Farm, Madles Lane, Stock

Applicant: Mr S. Quincey. **Refused.**

Application No. 11/00566/CLOPUD. Replacement outbuilding.

Location: Goatsmoor Hall, Goatsmoor Lane, Stock

Applicant: Mr Simon Wray. **Approved.**

Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.

Application No. 11/05092/TPO. Pine (T2 2007/070) - centre of rear garden - crown lift by removing lowest whorl of branches and then lift hanging laterals to 2m, cutting to branch collar or suitable growing points

Tulip tree (T4 2007/070) - rear garden - crown lift to 2m cutting to branch collar

Oak & Ash (T5 - T10 2007/070) - roadside boundary - remove weak and crossing branches, cutting to branch collar; remove deadwood over 25mm in diameter, crown lift over the road to 6m, cutting to suitable growing points

Copper Beech (G1 2007/070) - southern boundary - crown lift to 2m removing sub laterals, cutting to branch collar.

Location: Landry, Whites Hill, Stock

Applicant: Mr Day.

The Parish Council had no comments to make.

Planning Appeals and Decisions.

Nothing to report.

Tree Preservation Orders.

TPO/2011/023 – 28 Well Lane. Reason for Order: A planning application has been received (11/00601/FUL). The proposal would require the removal of T3 & T4 (Oak & Ash) and would be built very close to three other mature Oaks (T1, T2 as well as another Oak in third party ownership). Whilst in Arboricultural terms it may be possible to place a new dwelling in the front garden, it would be very tight and due to the orientation of the trees, constant pressure would be placed on the Council to allow works to the trees or to fell them due to light loss and due to the proximity of the trees to the new development. The trees are important in the street scene and offer high visual amenity value. The trees are good specimens and appear in fine health and would be expected to reach maturity with minimal works. The trees add to wooded and rural feel of the locality. Order to be confirmed in due course.

Planning Correspondence

Site Allocations Development Plan Document – A report will be considered by the Development Policy Committee on 6th June 2011 at CBC Council Chamber at 7pm regarding the formal submission of the SADAP to the Government. If agreed, the Development Policy Committee will then refer these recommendations to a meeting of the Full Council on 20th July 2011 for a final decision and, if then agreed, this will enable the Council to formally submit the document to the

CLERK

	Government for Independent Examination. Drainage Pipe Mill Road to Whites Hill – Nothing further to report. Clerk to remove from Agenda as going to be a private matter if anybody wants to take the matter up. CBC Parish Forum to be held on 24th May - Cllrs. Dixon, Millernas, Lee, Fairman and Fenwick to attend. Hoarding coming towards highway at development at 16 Mill Road – Paul Bohannon, Enforcement Officer, at CBC advised the Clerk that he had visited 16 Mill Road again on the 12th May and met with the developer, Bill Wright. He has agreed to keep the hoarding as close to the development site as much as possible to ease the traffic problems, however he did mention that on more than one occasion someone (not any of the builders) park their cars in front of the hoardings. Unfortunately the problem is going to get worse because as the development progresses scaffolding will need to be erected, albeit that the appropriate license will need to be obtained from the Highways Authority. The only good thing is that buses will no longer be diverted around that way. Mr Bohannon will be visiting the site again in future to undertake further compliance inspections. Joy Thomas at CBC advised that the Council currently has £6,263.86 which has been received as planning contributions towards the provision of local open space within Stock parish. An agreement will be prepared for the parish to sign in connection with this. Parish Council to decide which scheme they would intend spending the money on. It was agreed that the bulk of the money would be used to purchase the slide and the balance be used towards another project like speed calming. Cllr. Woodward suggested a Speed Indicator Device in either Downham Road or Mill Road. Cllr. Johnson felt that the Parish Council should be thinking of protection for the Post Office. Cllr. Grundy said that Highways were supposed to be putting up bollards. Parish Council to think about ideas and discuss at next meeting. <u>Urgent Planning Matters Not On This Agenda</u> The Chairman had received copies of letters that neighbours had sent to CBC regarding the planning application at 28 Well Lane. Clerk to acknowledge receipt and thank neighbours for their input and advise that the Parish Council now await to hear from the planners.	CLERK JD/JM/JL/PF ALL CLERK																																				
2574.	FINANCE. Cheques to be Signed - <table><tr><td>101630</td><td>£1,283.01</td><td>Mrs L.J. Green</td><td>Salary 01.05.11 – 31.05.11</td></tr><tr><td>101631</td><td>£ 453.16</td><td>HM Revenue and Customs Only</td><td>PAYE and N.I.</td></tr><tr><td>101632</td><td>£ 6.37</td><td>Mr I. Grundy</td><td>Printing Chairman’s Report</td></tr><tr><td>101633</td><td>£ 116.49</td><td>Mrs L.J. Green</td><td>Expenses</td></tr><tr><td>101634</td><td>£ 25.00</td><td>Essex Playing Fields Association</td><td>Annual Subscription Renewal 2011/12</td></tr><tr><td>101635</td><td>£ 281.30</td><td>Mr. P.H. Williams</td><td>Grass Cutting Churchyard</td></tr><tr><td>101636</td><td>£ 821.10</td><td>Mr P.H. Williams</td><td>Grass Cutting April 2011</td></tr><tr><td>101637</td><td>£ 425.55</td><td>EALC</td><td>Annual Subscription Renewal 2011/12</td></tr><tr><td>101638</td><td>£1,100.86</td><td>Aon Limited</td><td>Annual Insurance Renewal</td></tr></table> Transfer of Funds – On 23rd May 2011 £4,000.00 was transferred from Base Rate Tracker Account to Current Account. Budget 2010/11 – The Chairman had prepared the figures which were circulated, discussed and agreed. Chairman advised that the Parish Council are not obliged to have a budget. Councillors to think of projects for this year. One suggestion was to look into pursuing buying land for a sportsfield. Cllr. Johnson suggested street cleaning and Cllr. Lee suggested traffic calming and a traffic census in the village. Insurance – Aon had submitted their quotation of £1,100.86 which was offering a 5% discount if the Parish Council agreed to a 3 year term. After discussion it was agreed to accept this quote. Clerk to submit payment. Parish Councillor Allowances - The Clerk read out an E-mail from Brian Mayfield at Chelmsford Borough Council who advised that the rates for 2011/12 will remain the same as those for 2010/11 which was £119.18. Clerk to arrange cheques. Audit of Accounts for 2010/11 - The Clerk advised that the accounts were available for inspection between 6th May and 17th June and that a notice advertising the audit was placed on the noticeboard on the 6th May. Clerk to return accounts to Audit Commission by 20th June 2011.	101630	£1,283.01	Mrs L.J. Green	Salary 01.05.11 – 31.05.11	101631	£ 453.16	HM Revenue and Customs Only	PAYE and N.I.	101632	£ 6.37	Mr I. Grundy	Printing Chairman’s Report	101633	£ 116.49	Mrs L.J. Green	Expenses	101634	£ 25.00	Essex Playing Fields Association	Annual Subscription Renewal 2011/12	101635	£ 281.30	Mr. P.H. Williams	Grass Cutting Churchyard	101636	£ 821.10	Mr P.H. Williams	Grass Cutting April 2011	101637	£ 425.55	EALC	Annual Subscription Renewal 2011/12	101638	£1,100.86	Aon Limited	Annual Insurance Renewal	ALL CLERK CLERK CLERK
101630	£1,283.01	Mrs L.J. Green	Salary 01.05.11 – 31.05.11																																			
101631	£ 453.16	HM Revenue and Customs Only	PAYE and N.I.																																			
101632	£ 6.37	Mr I. Grundy	Printing Chairman’s Report																																			
101633	£ 116.49	Mrs L.J. Green	Expenses																																			
101634	£ 25.00	Essex Playing Fields Association	Annual Subscription Renewal 2011/12																																			
101635	£ 281.30	Mr. P.H. Williams	Grass Cutting Churchyard																																			
101636	£ 821.10	Mr P.H. Williams	Grass Cutting April 2011																																			
101637	£ 425.55	EALC	Annual Subscription Renewal 2011/12																																			
101638	£1,100.86	Aon Limited	Annual Insurance Renewal																																			

	Approval of Accounts for 2010/11 including Approval of Annual Return and Statement of Assurance for Accounts 2010/11 - The Clerk had prepared the accounts and circulated them to the Councillors. The Chairman and Clerk were authorised to sign the accounts. The Clerk advised that Peter Bentley had carried out the internal audit. The Chairman and Clerk were therefore authorised to sign the necessary documents in order that the Clerk could send them to The Audit Commission for the external audit. Cllr. Johnson thanked the Clerk for preparing the accounts and all that it entailed.	
2575.	COUNCILLOR/CLERK'S REPORT. The Clerk advised that Sue Addison of Sure Start was planning to attend the meeting on the 27th June 2011. Margaret Otter's had advised Cllr. Grundy that she had raised parking at Billericay Station at the Passenger Transport Meeting on 27th April 2011. Passenger Transport at ECC have suggested a meeting with Jayne Sumner (ECC Railway Manager jsumner@essex.gov.uk) at Billericay Railway Station to discuss the matter. She also advised that two years ago at a ECC Passenger Transport Meeting she pointed out that sometimes the telematics refers you to the ordinary bus timetable for information of the next bus etc, however the Billericay Station timetable for the 100 bus travelling north to Chelmsford from the station, is in the shadows and difficult to read/unreadable at night. This problem and the possible remedy of repositioning or lighting of the timetable has yet to be resolved and she believes that the Transport Representative may wish to also consider this matter at the above-suggested meeting. Cllr. Lee agreed to look into these matters as the new Passenger Transport Representative. Cllr. Woodward was concerned about the quality of the grass cutting in the village. Agreed that Cllrs. Dixon and Woodward would meet and look around the village at the work being carried out. Cllr. Woodward advised there had been a complaint from the Ramblers Association that there was not enough footpath to walk up to in Mill Road. The footpath had been left in a disgusting state. Cllr. Dixon advised that the verges had been cut in the village by Highways and this footpath had probably been done by them. Cllr. Johnson felt that the village should have a street cleaner in order to keep the village tidier. Cllr. Grundy advised the Councillors to report any matters to the Hit Squad and they will remove litter within 48 hours. It was agreed that Councillors should come up with ideas to improve the village by the next meeting. Cllr. Grundy suggested painting the entrance gates to the village. Cllr. Woodward advised that Jenny Moody had reinstated the turf outside the new properties. Cllr. Johnson advised that the cones were working well in the village. Cllr. Grundy advised that they were being kept there until after the Beer Festival.	JL PW/JD ALL
2576.	DISCUSSION ITEMS. Stock Library – Alan Le Boutillier, Treasurer of Stock and Buttsbury Heritage Society, advised that the Society had been interested in acquiring the old library since it became empty and they would like it as a Heritage Society for the village and get other organizations to participate and hold exhibitions. Cllr. Dixon advised that from a Parish Council prospective they needed other users from the village to justify spending the money but they do support the principle of the old library being used for community use and the Heritage Society to be the principle user. However, there is not sufficient justification from the wider village community to invest precept monies into purchasing the building. If the Parish Council purchase they can purchase the building at a significant discount from ECC so they do have a vested interest. ECC have agreed to take the property off the market and it will not be offered for sale to anyone else. There has been commercial interest in purchasing the building. The Parish Council were unsuccessful in their grant application so therefore the Heritage Society need to come up with a proposal to purchase the building. They are not a registered charity so the Heritage Society cannot buy it at a discount. Cllr. Dixon advised that as long as the Parish Council do not incur any financial liabilities if there is anything they can do to facilitate the building being used by the Heritage Society they will do so. Cllr. Grundy read out a summary of a telephone conversation he had with Cllr. Lewis at ECC. He advised the property had been valued at £35k. Cllr. Lewis had asked the Heritage Society through the Parish Council to put a case in writing to him advising what they intend to use the building for as a community project. Cllr. Grundy was keen to get a dialogue going between the Officers at ECC. The Localism Bill will give ECC rules that will pass on benefits to Parish Councils. Cllr. Grundy had felt quite encouraged by the conversation. It was agreed that the Parish Council would arrange a meeting with the Heritage Society and Governors of the School to submit a proposal to	JD/IG

	ECC. Youth Club – Nothing to report. Amendments to Local Council Practitioners’ Guide Consultation – Chairman dealing with matter. Celebrations for Diamond Jubilee in 2012 - Agreed Committee needs to be set up. Re-adoption of Financial Regulations – Matter discussed and agreed to re-adopt. Parking in the Village – Cllrs. Woodward and Johnson had been unable to attend the Village Hall AGM. It was agreed that the Parish Council would ask The Village Hall to remove the parking time restrictions. Cllr. Woodward felt that as Councillors were people working for the village they should not have to pay to have Parish Council meetings in the Village Hall. It was suggested that a sign is put on the Common advising people to park in the Village Hall. Cllr. Dixon said it had taken two years to get the agreement in place that they have at the moment and the Village Hall agreed that in no way it was detrimental to Village Hall users. Chairman to speak to John Marrett. Goal Post on the Common – The Cricket Club had discussed the matter and thought it was a good idea to have a goal post just outside the boundary of the cricket pitch. Cllr. Johnson advised that the owners of Boundary House were disturbed about the amount of things happening on the Common. The matter was debated and the Parish Council agreed not to go ahead with the proposal. State of the Common and other areas of Stock, including the pond in Mill Road - The Clerk had received a quotation from Blackwater Landscapes to dredge the pond – to be discussed under Closed Tenders.	JD ALL JD
2577.	RISK ASSESSMENT. Nothing to report.	
2578.	DATE OF NEXT MEETING. The next Planning Meeting of the Parish Council will be held on 13th June 2011 at 7.30pm in the Royal British Legion Hall and the main Meeting of the Parish Council will be held on Monday 27th June 2011 at 7.30pm in the Village Hall. Cllr. Lee sent her apologies for the meeting on the 27th June.	
2579.	CLOSED MEETING FOR OPENING TENDERS. The quotations for the new slide in the play area were discussed. Quotations had been received from Monster Play, Wicksteed, SMP and Miracle Play. Agreed to accept Wicksteed’s quotation. Clerk to ask Wicksteed to meet Chairman on site to discuss matter. A quotation had been received from Blackwater Landscapes to dredge the pond. Agreed Clerk should arrange a meeting with Councillors and Mr Williams to discuss what is going to be done.	CLERK/JD CLERK/ALL

The Chairman thanked everyone for coming; the meeting closed at 10.03pm.

Signed (CHAIRMAN).....DATE.....