

STOCK PARISH COUNCIL

Clerk – Lorraine Green

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MINUTES OF THE MEETING HELD ON MONDAY 25TH FEBRUARY 2013 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK AT 7.30PM.

Present: *Cllrs. Millernas, Johnson, Woodward, Fenwick, Rilstone and Cooper*
Minute Secretary: *Mrs Lorraine Green*
In The Chair: *Cllr. Fairman*
Also Present: *1 Member of the Public and Chelmsford City Cllr. Ian Grundy*

		ACTION
2875.	DEMOCRATIC TIME. A parishioner reported that a lot of rubbish is being dumped in Smallgains Lane/Well Lane. She reported that somebody has hung a dog poo bag on a hedge near Pilgrims Farm. She suggested putting up a dog bin but it was felt that there were enough bins already in the village. It was agreed that something would be put into Stock Press advising owners to take their dog bags home or dispose of in the bins already provided. The Chairman suggested covering Smallgains Lane and Well Lane during the litter picking day at the end of the month.	PW
2876.	APOLOGIES FOR ABSENCE. Cllr. Millernas, Finch and Lee sent their apologies.	
2877.	MINUTES OF THE MEETING HELD ON 28TH JANUARY 2013. The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events.	
2878.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Nothing to report.	
2879.	PARISH COUNCILLOR VACANCY. Kerry Cooper and John Hawkes put themselves forward as Councillors. After discussion it was agreed that Kerry Cooper should be co-opted onto the Parish Council. The Clerk gave Cllr. Cooper the relevant documents and she signed the Declaration of Acceptance of Office and completed the Register of Members' Interest form. Clerk to notify CCC. The Clerk had made enquiries with EALC and CCC regarding increasing the number of Councillors. The number is set and the Parish Council cannot have any more than that number. The only way to change it is Parish Review and the Electoral Officer at the District Council would need to be contacted. Non Councillors can, however, be co-opted onto Committees. After discussion, it was agreed not to increase the number of Councillors.	CLERK
2880.	POLICE MATTERS. It was agreed that the Clerk should invite Inspector Kilgallen and Sgt. Morley to a future meeting. Community Speed Watch - Cllr. Woodward advised that the new speed gun was not working and Cllr. Lee was trying to obtain a replacement camera.	CLERK
2881.	MATTERS ARISING FROM THE MINUTES. Potholes – Clerk had reported two large potholes between 42-46 Back Lane to Highways. Essex County Highways advised the PC that The Square is routinely inspected and the last inspection low priority non urgent defects were identified. Highways are unable to provide the Parish Council with a date when the defects will be repaired; however they will arrange for the location to be re-inspected by one of their Highway Inspectors and any defects found meeting their investigatory levels will be passed to their engineering team for their consideration. Highways requested the exact location in The Square where the Parish Council feel the potholes need to be assessed. The Chairman had submitted photographs. Highways advised that if the condition of the road does not pose any significant hazard to road users, no immediate repair work is likely to take place. Rotating the VDS sign –. Nothing to report.	

Bulb planting and sponsorship – Clerk had written to Jackie Lane at CCC about arranging a bulb planting project involving the school. Works to Common Road – Work carried out week commencing 11th February. Cllr. Woodward requested that a letter is sent to Highways as they had done a marvelous job. Cllr. Woodward was appalled at drivers' inconsiderate driving as the ditch had been pushed in again and had been driven over where Highways had top soiled and grass seeded and was now a terrible mess. Some residents had suggested putting in kerb edging. It was agreed it definitely needs to be top soiled again. Hedges needing trimming outside Lush Hill at the junction of Common Road and Birch Lane. – clerk to send follow up letter. The new fencing outside the new house at The Bakers Arms – Chairman to write to resident asking her to paint the fence at the appropriate time. Marigold Lane road surface –Nothing to report. Hardcore mid way down Footpath 18 – Bob Hale dealing with matter. The bollard by the Common has been knocked over as well as the post at the top of Common Lane - Cllr. Woodward advised that Bob Hale had installed the posts at the top of Common Lane. Cllr. Woodward to get bollards for the Common as the Rangers have still not done the work. Cllr. Woodward reported that Bob Hale had also put posts around the green at the end of The Square and within a day one had been smashed down again. Cllr. Woodward also advised that Bob Hale had put a plastic mat at the entrance to the play area as it gets very slippery. Poplar Trees – Vernon Corner – A grant of £80.50 had been received from CCC. The trees had been planted. Clerk to remove item from Agenda. 300m/200m chevrons either missing or hidden on the B1007 on the left hand side as you come from the 60mph speed limit into the village from Chelmsford – Clerk chased Highways. Nothing further to report. Overgrown hedges from 20 The Square abutting High Street down to the back boundary of 1 Mill Road –Clerk to write letter to Mr Nation about posts. Invitation to attend Rest Centre Training on 4th December and 11th December –Clerk had requested a list of current emergency contacts so she could update it. She had also added Cllr. Millernas to the list. White directional sign at the junction of Ingatestone Road/Stock Lane (where it leads off to Buttsbury Ford) has fallen down - Clerk had written to ECC Highways regarding protecting Buttsbury Bridge. To-date no reply had been received. Three dishes that had been put up at The Cock – The dishes had been removed. Clerk to remove item from Agenda. Training on the new Local Code of Conduct for Councillors – Two dates had been organised by CCC for 26th February and 6th March both starting at 7pm in the Anglia Ruskin University. It was agreed that the Chairman would attend the meeting. Clerk to also ask Cllr. Millernas and notify CCC accordingly. Track outside Almshouses – Initial preparatory works undertaken. The balance of the work to be completed when the weather improves. Willow tree in Mill Road - To be discussed under closed tenders. State of the road in Back Lane by the drain as you approach Fosters Close/School Lane – Nothing to report. 44 Back Lane – Unauthorised parking in front of the garden– Neil Marshall, Enforcement Officer, advised that following an inspection of the site and a review of the planning history and aerial photographs, the concrete hardstand is immune from planning control and no further action can be taken by the Planning Department. However, the green does belong to CCC and the matter	CLERK NF NF CLERK PW CLERK CLERK CLERK CLERK
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	has been passed to their corporate property department for their consideration. Gravel area in The Square – Cllr. Woodward advised that Bob Hale would carry out the work. Old metal lamppost by the Old Rectory is leaning and moving and has no lamp in it – Nothing to report. Dumped rubbish, furniture and fibre glass by the hump back bridge in Smallgains Lane on the right by the nurseries, Dumped rubbish at Hankin Wood in Swan Lane and Dumped tyres in Downham Road as you turn left to the Reservoir - Clerk reported to Hit Squad. Village Litter Pick - Event to be held on 23rd March at 10am starting at the Common. Cllr. Fenwick to make posters advertising event. CCC Local Highway Panel – Nothing to report. CCC Play Schemes 2013 - Cllr. Woodward had booked Monday 29th July between 1.30pm and 3.30pm for ages 6-11 years, Monday 5th August between 1.30pm and 3.30pm for ages 12-16 years and Friday 23rd August between 1.30pm and 3.30pm for ages 6-11 years. Cllr. Woodward to organise advertising.	PF PW
2882.	GENERAL CORRESPONDENCE. a) E-mail from Vicky Leech regarding ECC Superfast Broadband. The Clerk had invited Ms Leech to give a presentation at the next meeting on the 11th March. Clerk awaiting for confirmation. b) Sara Ward of RCCE regarding Village of the Year and Best Kept Village Competitions. It was agreed that the village would enter this year. Cllrs. Johnson and Woodward to complete forms. c) Lynn Roberts at CCC advising that the owner of Petton, Stock Road wish to rename their property Crondon House. The Parish Council objected to the name change as the property was not historically part of the Crondon Estate and also it was felt there could be confusion regarding post being delivered to the wrong address. Clerk to write to Lynn Roberts. d) ECC advising that Stock Lane/Ingatestone Road will be temporarily closed from its junction with B1002 High Street in a generally easterly direction for a distance of approximately 2800 metres on 27th February for one day while pole and cabling work is undertaken by BT. Clerk had put notice on website. e) Jackie Lane at CCC regarding Best Kept Garden Competition. The competition is free to enter and is open to any resident with a permanent postal address in the area served by Chelmsford City Council. Closing date for entries is 3rd June. It was agreed that Cllr. Johnson would give the pack to the Gardening Society and the Clerk would put details of the competition on the website and Stock Press. Entry forms and guidelines for the completion can be found on www.chelmsford.gov.uk/neat and also on page 6 of City Life. Cllr. Grundy said residents should be encouraged to enter. f) Chelmsford Council for Voluntary Service sent an invitation to the Annual Charity Update and Networking Meeting to be held at Chelmsford City Football Club on 13th March 2013. Nobody wished to attend. g) ECC advising that B1007 Stock Road, Galleywood in both directions between the dumb bell roundabouts where the road crosses the A12 at Junction 16 (The roundabouts themselves will remain open) will be closed on 4th March for eight nights between the hours of 8pm and 6am while bridge joint repairs and surfacing works are undertaken by Atkins. Traffic travelling Southbound on the B1007 will be diverted from the roundabout at A12 junction 16 onto A12 Northbound to Junction 17 and back on the A12 Southbound to Junction 16 to rejoin the B1007 Southbound. Traffic travelling Northbound towards Chelmsford on the B1007 will be diverted from the roundabout at A12 junction 16 onto the A12 Southbound to Junction 15 and back on the A12 Northbound to Junction 16 to rejoin the B1007 Southbound. Clerk to put notice on website. h) Charlotte Michaels of CCC regarding Parish Cleansing Days for 2013. The Street Care Team can visit the village and carry out footpath sweeping, channel sweeping, litter picking, cutting back footpaths and cutting back hedges. It was agreed that Cllr. Finch should be asked to look at the form and bring his ideas to the next meeting.	SJ/PW CLERK CLERK CLERK/CF

	Planning contributions for local open space provision – Cllr. Woodward had visited the Common with Carl Swift to look at putting drainage in. A quotation had been received. The Chairman advised that the Parish Council may be able to use some of the planning money due to them towards the cost. Cllr. Woodward suggested also obtaining a grant from ECC Community Initiatives Fund. It was agreed that the Clerk would E-mail a copy of the estimate to Joy Thomas at CCC to find out if this would qualify for spending the open space money and to find out how much exactly is available. Height of the garage that has been constructed in the grounds of Thrift, Madles Lane – Cllr. Grundy advised that the matter had been taken off of the Enforcement list. Clerk to remove from Agenda. <u>Urgent Planning Matters Not On This Agenda</u> Nothing to report.	CLERK CLERK																								
2884.	FINANCE. Cheques to be Signed - <table><tr><td>101831</td><td>£77.17</td><td>Mr Nick Fairman</td><td>Accessories for Projector</td></tr><tr><td>101832</td><td>£6.54</td><td>Mr John Millernas</td><td>Bands for trees</td></tr><tr><td>101833</td><td>£1331.85</td><td>Mrs L.J. Green</td><td>Salary 01.02.13 – 28.02.13</td></tr><tr><td>101834</td><td>£457.37</td><td>HM Revenue & Customs Only</td><td>PAYE and N.I.</td></tr><tr><td>101835</td><td>£ 36.71</td><td>Mrs L.J. Green</td><td>Expenses 29.01.13-25.02.13</td></tr><tr><td>101836</td><td>£50.00</td><td>All Saints Church</td><td>Additional Annual Donation</td></tr></table> Transfers - On the 20th February 2013 £2,000.00 was transferred from Base Rate Tracker to Current Account. Clerk’s Salary – No details had been released from EALC. Cricket Club Contribution towards Grass Cutting on Common – A cheque had been received from the Cricket Club for £506.00.	101831	£77.17	Mr Nick Fairman	Accessories for Projector	101832	£6.54	Mr John Millernas	Bands for trees	101833	£1331.85	Mrs L.J. Green	Salary 01.02.13 – 28.02.13	101834	£457.37	HM Revenue & Customs Only	PAYE and N.I.	101835	£ 36.71	Mrs L.J. Green	Expenses 29.01.13-25.02.13	101836	£50.00	All Saints Church	Additional Annual Donation	
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2885.	COUNCILLOR/CLERK’S REPORT. Cllr. Johnson reported that the Silver Birch trees that had been planted on the green in Dakyn Drive need staking as they are leaning over. Cllr. Woodward agreed to look at the trees. Cllr. Fenwick enquired what size the notice needed to be and the exact wording for the penalty for dropping litter sign for Hankin Wood. Cllr. Grundy agreed to get the information from CCC so the Parish Council used the exact wording and charged the correct fine. Cllr. Fenwick reported that the top part of the path at the crown of Stock Hill as you go down Stock Hill to the Bishops House had not been cleared. The rest of the footpath had been cleared and the vegetation had been cut back. Clerk to report to Highway Rangers. Cllr. Cooper asked if the Parish Council could write to Royal Mail requesting that they stop dropping elastic bands as effectively they are dropping litter and it is dangerous for dogs as they pick them up. The Chairman asked Cllr. Cooper to draft a letter. Cllr. Grundy reported that a kind person had swept up Common Road on the first day as a lorry had driven over the verge and there was mud everywhere. It was agreed that a note should be put in Stock Press regarding the attitude of drivers. Cllr. Grundy encouraged the Parish Council and residents to go onto the www.superfastessex.org and register their interest for Superfast Broadband. Clerk to also put on website and into Stock Press. Cllr. Grundy advised that he was still awaiting the news on Speed Review. Cllr. Grundy reported that an advertising board had been put on Stafford House in The Square. Clerk to report to Enforcement.	PW IG/PF CLERK KC PW CLERK/PW CLERK																								
2886.	DISCUSSION ITEMS.																									

	Small jobs to be completed around the village - Cllr. Woodward advised that Bob Hale has plenty of work at the moment. ECC Speed Limit Review – Nothing to report. Planting of new trees – Cllr. Woodward advised that 105 trees from Woodland Trust are due to arrive between now and 9th March. Cllr. Woodward to liaise with Cllr. Johnson regarding where to plant them. It was suggested putting some around the bank of the pond at Thornton Place and also put some more in the Village Hall car park. Another suggestion was planting some trees on the piece of land where Weir Pond used to be outside Kingfishers which would improve the area significantly. Yellow lines in Village – Cllr. Grundy advised that nobody had been to look at the site yet as they had been doing kerbing work but now that was all finished he would arrange for somebody to come and look and give a quotation. Discussions on allocation of specific roles for Councillors – Chairman to put together some roles for Councillors to discuss at the next meeting.	PW/SJ IG NF
2887.	RISK ASSESSMENT – Nothing to report.	
2888.	DATE OF NEXT MEETING.	
	The next planning meeting will be held on Monday 11 th March 2013 in Stock Village Hall and the next main meeting will be held on Monday 25 th March 2013 in Stock Village Hall. Cllr. Woodward sent his apologies for the main meeting.	
2889.	CLOSED MEETING FOR OPENING TENDERS. Willow Tree in Mill Road - Cllr. Woodward had received three quotations from Drake Trees, Timbertec and C.R. Swift Landscaping. It was agreed that the job would be given to Timbertec and the work would start on Wednesday. Cllr. Woodward to advise Timbertec. Drainage on Common – Quotation was discussed from Carl Swift Landscaping.	PW

The Chairman thanked everyone for coming; the meeting closed at 9.25pm.

Signed (CHAIRMAN).....DATE.....