

STOCK PARISH COUNCIL

Clerk – Lorraine Green

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MINUTES OF THE MEETING HELD ON MONDAY 30TH JUNE 2014 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK

Present: *Cllrs, Millernas, Johnson, Fenwick, Lee and Rilstone*
Minute Secretary: *Mrs Lorraine Green*
In The Chair: *Cllr. Fairman*
Also Present: *5 Members of the Public and Chelmsford City Councillor Ian Grundy*

		ACTION
3105.	DEMOCRATIC TIME. A parishioner reported that the pot hole repair in Smallgains Lane was only temporary and had dropped and was breaking up again. It was reported that work had been carried out to the ditch. Clerk to report to Highways. A parishioner asked the Parish Council to review the speeding in Smallgains Lane. Cllr. Lee advised that a submission could be put to the Highways Panel but there is a national speed limit in the lane. Cllr. Rilstone reported that at Rivenhall there is a lane less dangerous than Smallgains Lane with a restricted speed limit. Cllr. Lee asked the parishioner to keep a diary for a couple of weeks noting things such as dangerous incidents, type of vehicles using the lane, near misses etc. The parishioner also reported that more posts are missing in Smallgains Lane and need replacing. A parishioner asked permission to put oak posts on the perimeter around the greensward opposite his house in Birch Lane as people are parking there. The Chairman suggested planting around the perimeter to give a definition to the edge. The parishioner advised that he is re-turfing. The Chairman advised that if the parishioner could give evidence of people parking on the greensward the Parish Council will review the situation. The Chairman also suggested putting up No Parking on Grass signs.	CLERK
3106.	APOLOGIES FOR ABSENCE. Cllrs. Woodward and Cooper sent their apologies.	
3107.	MINUTES OF THE MEETING HELD ON 19TH MAY 2014. The Minutes of the Meetings, having been previously circulated, were then duly signed as a true record of events.	
3108.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Nothing to report.	
3109.	PARISH COUNCILLOR VACANCY FOLLOWING RESIGNATION OF CLLR. CHRIS FINCH. CCC had confirmed that the Parish Council were now able to Co-opt a new Councillor. The Clerk had received three applications for the position. The Chairman invited each application to speak and give a resume of themselves and the reasons they were applying for the position. The Chairman advised that the Parish Council would consider the applicants and the Clerk would advise them accordingly. Once the applicants had left the meeting the matter was discussed and a vote taken.	
3110.	POLICE MATTERS. The Clerk had received the following report from PCSO Carr:- 00:00-07:00 22/05/2014 - Myln Meadow, Stock - Secure vehicle stolen from driveway by means unknown 18:00 31/05/2014 – 09:30 01/06/2014 - Swan Lane, Stock - Unsecure leaf sweeper stolen	

	Flooding in Smallgains Lane where the culvert is at the bottom plus further up the road - An inspection has taken place of this location and an issue has been raised for the attention of the engineering team regarding the blocked culvert under the road as well as the potholes at this location. ECC have confirmed the flooding and potholes at this location are being investigated currently by both the Drainage and Maintenance teams. A temporary solution is currently being worked on to alleviate the problems being caused until a permanent repair can be made.	CLERK
	Clearing ditches around the village – Clerk had contacted Conservation Volunteers who were happy to carry out work. Clerk to ask them to contact Cllr. Johnson to arrange a site visit.	CLERK
	Cold Calling Information – Cllr. Lee had 300 laminated stickers produced. Cllr. Grundy suggested giving some to the over 60's and put some in the library, Doctors and Post Office. Cllr. Lee to also put an article in Stock Press regarding the telephone and mail preference services.	JL
	Stone pathway from The Square to Paddocks – Bob Hale still to do.	
	Play in the Park - Event booked for 7th August 2014.	
	Trees overhanging outside Stock Lodge blocking the footpath and also hedge outside Church Green Cottage needed cutting back - The hedge had been cut back.	
	Old large tree which is overgrown with ivy and brambles and is in need of cutting back and the verge area on the junction of High Street and The Square adjacent to 27 The Square – The work had been carried out week. Clerk to remove item from Agenda.	CLERK
	Dog bin request on bridleway where it meets Goatsmoor Lane – Clerk to order bin. Cllr. Lee suggested putting dog bag dispensers by the dog bins. Clerk to see if CCC would supply and refill.	CLERK
	90th Anniversary of Essex Playing Fields Association - Chairman attended. Clerk remove item from Agenda.	CLERK
	Consultation on School Crossing Patrol – Cllr. Grundy advised that school crossing patrols and staying. Clerk to remove item from Agenda.	CLERK
	Large pothole outside Hawthorns, next to the Doctors Surgery, in Common Road – Clerk to chase matter up with Highways.	CLERK
	Sale of Hankins Wood - Cllr. Grundy reported that CCC have bought the wood and the Woodland Trust will take on the management. Parish Council to ensure wood is maintained.	
	Advertising Policy – Meeting to be held with CCC. Agreed Clerk should invite Mr Brooks to next meeting.	CLERK
	Reinstatement of Verge at 10 Common Road – The work had been carried out. Clerk to remove item from Agenda.	CLERK
	Missing signpost on Ingatestone Road on the right by Buttsbury Church - The work had been carried out. Clerk to remove item from Agenda.	CLERK
	Rotten seat at Back Lane - Bob Hale to carry out work.	
	Annual Civic Service – Nothing to report.	
	Grass Cutting at The Windmill – Clerk to chase Simon at Swift Landscaping for a quotation.	CLERK
	Emergency Planning – CCC had advised they are holding a community resilience workshop in Hullbridge on 22nd July. Cllr. Millernas to attend.	JM
	Cllr. Grundy raised the matter of the triangle of grass on the corner of Myln Meadow/Birch Lane by the substation. Clerk to ask Swift to add it to the grass cutting schedule.	CLERK
3112.	GENERAL CORRESPONDENCE. a) Winter Salt Bag Partnership Scheme – The Parish Council did not need any this year. Cllr. Grundy suggested getting some for Remus. He said the Parish Council could apply to get it delivered to Remus at Buttsbury. Clerk to contact Remus and advise them what the Parish Council have done.	CLERK

	b) Play Area Inspections – Clerk looking into matter and getting quotes.	CLERK
	c) Lynn Cameron at CCC regarding Tree Warden Scheme Planting Grant – Clerk to find out costs and then order three trees.	CLERK
3113.	PLANNING MATTERS. <u>Planning Applications</u> Application No. 14/00917/FUL. Construct a conservatory to the rear of the property. .Location: Primrose Lodge, Common Road, Stock. Applicant: Mr Potter. The Parish Council had no comments to make. Application No. 14/00956/FUL. Replacement dwelling. Location: Honeysuckle Cottage, Downham Road Stock. Applicant: Mr J. Harris. The Parish Council had no comments to make. Application No. 14/00942/FUL. Amendment to planning permission 13/00868/FUL (Change of use of a building as a smokehouse for smoking fish.). To permit ancillary retail sales. .Location: Great Prestons Farm, Great Prestons Lane, Stock. Applicant: Mr Simon Lyster. The Parish Council commented that they are concerned about increased traffic movements at a potentially very dangerous junction. The Parish Council had no comments to make. Application No. 14/00929/FUL. Single storey side and rear extensions. New front dormer window. .Location: 52 Back Lane, Stock. Applicant: Mrs Janet Walter. The Parish Council had no comments to make. <u>Results</u> Application No. 14/00045/HHPA. The construction of two extensions which would both extend beyond the rear wall of the original house by a maximum depth of 8m, for which the maximum height would be 4m, and for which the height of the eaves would be 3m.. Location: The Old Manor Broomwood Lane , Stock. Applicant: Mr & Mrs Saitch. Prior Approval Not Required. Application No. 10/00328/AOD/3. Condition 11 - Sustainable Homes Location: 42 Well Lane , Stock. Applicant: Mr Richard Moggan. Conditions Discharged. Application No. 13/01129/AOD/1. Condition 4 - Samples of materials; Condition 5 - Drawings to show details of (i) Doors, door casings and surrounds; (ii) Roof lights; (iii) Roof 'cut out' detail around window Location: 25 High Street, Stock. Applicant: Mr & Ms Michelle & Phil Corrigan & Utz. Conditions Discharged. Application No. 13/01073/AOD/1. Condition 4 - Sample of materials; Condition 5 - Drawings to show details of (i) Doors, door casings and surrounds; (ii) Roof lights; (iii) Roof 'cut out' detail around window Location: 25 High Street, Stock. Applicant: Mr & Ms Michelle & Phil Corrigan & Utz. Conditions Discharged. Application No. 14/00603/AOD/1. Condition 4 - Archaeological Work Location: Meadowcroft, 21 Common Lane, Stock. Applicant: Mr J Tickel. Conditions Discharged. Application No. 14/00648/FUL. 1st floor side extension above garage, two storey rear extension, alterations to roof, fenestration and cladding materials. Location: 31 Well Lane, Stock. Applicant: Mr & Mrs Regan. Approved.	CLERK CLERK CLERK CLERK CLERK

	Application No. 14/00693/FUL. Removal of agricultural occupancy condition on planning permission ref. CHR/613/73. Location: The Granary, Whitelilies, Hawkswood Road, Downham, Stock. Applicant: Dr John Beadle. Approved. Application No. 14/00780/FUL. Single storey rear/side extension. Location: 1 Mill Road, Stock. Applicant: Mr Christopher Lee. Approved. Application No. 14/00770/FUL. Replacement of existing conservatory with new orangery. Location: Harvard House West, 32 High Street, Stock. Applicant: Mrs Lesley Perone. Approved. Application No. 14/00686/FUL. Single Storey side extension, new detached outbuilding. Location: Woodlow, Stock Road, Stock. Applicant: Mr Danny Kennett. Approved. Application No. 14/00608/LBC. W/C shower & boot room extension to rear/side of property. Location: 1 Mill Road, Stock. Applicant: Mr Christopher Lee. Listed Building Consent Approved. Application No. 14/00740/CLOPUD. Demolition of single storey rear projection, single storey rear extension and conversion of garage to provide habitable accommodation. Location: South View, Stock Road, Stock. Applicant: Mr G Watson. Approved. <u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u> Application No. 14/05576/CAT. Prunus – front garden no 9 – crown reduction by 1m max cutting to suitable growing points; lightly crown thin – shape over to leave natural profile. Location: 9 Austen Drive, Stock. Applicant: Mrs Russell. The Parish Council had no comments to make. Application No. 14/05147/TPO. Oak x 1 (T27) - front boundary with Mill View - crown reduce by 2m, cutting to suitable growing points; remove dead wood over 25mm in diameter; Oak x 1 (T20) - rear garden with Mill View - crown reduce by 2-2.5m, cutting to suitable growing points; remove dead wood over 25mm in diameter. Location: The Oaks, Common Road, Stock. Applicant: Mrs Stovin. The Parish Council had no comments to make. Application No. 14/05574/CAT. Magnolia tree – rear garden 1 Stock Lodge – crown reduction by 0.5 – 1m maximum to re-balance the canopy; Lightly crown thin remaining canopy to increase light to gardens. Location: 1 Stock Lodge, 60 High Street, Stock. Applicant: Miss Suzanne Downes. The Parish Council had no comments to make. Application No. 14/05568/CAT. Sycamore x 1 & Horse Chestnut x 1 -immediately north of dwelling - crown lift to 5.2m, removing sub laterals, cutting to branch collar, on roadside; create a 2m clearance between the dwelling & the tree; crown lift to 2.5m on dwelling side, removing sub laterals, cutting to branch collar; Horse Chestnut x 4 & Sycamore x 2 - roadside boundary - crown lift to 5.2m, removing sub laterals, cutting to branch collar, on roadside; crown lift to 2.5m on dwelling side, removing sub laterals, cutting to branch collar; Holly x 3 - roadside boundary - crown lift to 3m, cutting to branch collar Location: 1 Rectory Close, Stock . Applicant: Mr Goode. The Parish Council had no comments to make.	CLERK CLERK CLERK CLERK
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	<u>Planning Appeals and Decisions.</u> Appeal Ref: APP/W1525/A/13/2207997 – Fristling Hall, Swan Lane – Construction of an access track. Appeal Allowed. Application for Award of Costs is refused. <u>Tree Preservation Orders.</u> Nothing to report. <u>Planning Correspondence</u> Minerals and Waste Planning applications electronically on their new website – Chairman to draft letter. Temple Farm Proposal for Redevelopment – Cllr. Grundy advised that CCC are expecting the application in October. <u>Urgent Planning Matters Not On This Agenda</u> Nothing to report.																																	
3114.	FINANCE. Cheques to be Signed - <table><tr><td>101944</td><td>£234.00</td><td>C.R. Swift Landscaping Ltd</td><td>Reinstating Oak Posts in Church Car Park</td></tr><tr><td>101945</td><td>£ 72.00</td><td>Rawley Plant Ltd</td><td>Toilets for WW1 event</td></tr><tr><td>101946</td><td>£1,051.88</td><td>AON UK Ltd</td><td>Annual Insurance Renewal</td></tr><tr><td>101947</td><td>£1366.93</td><td>Mrs L.J. Green</td><td>Clerk’s Salary 1.6.14 – 30.06.14</td></tr><tr><td>101948</td><td>£ 416.91</td><td>HM Revenue & Customs Only</td><td>PAYE and N.I.</td></tr><tr><td>101949</td><td>£320.00</td><td>TimberTec</td><td>Tree Work in The Square</td></tr><tr><td>101950</td><td>£1,093.20</td><td>Unipar Services</td><td>Purchase of Speed Gun</td></tr><tr><td>101951</td><td>£ 86.88</td><td>Mrs L.J. Green</td><td>Expenses 20.05.14 – 30.06.14</td></tr></table> Transfers - On 24th June 2014 £3,000.00 was transferred from Business Saver Account to Current Account. Clerk’s Salary – Chairman and Cllr. Lee dealing with matter. Meeting with Clerk to be organised. Parish Councillor Allowances – The Clerk still awaiting figures from CCC. Audit of Accounts for 2013/14 - The Clerk advised that the accounts had been internally audited by Martin Fairhurst, Roxwell Parish Council’s Internal Auditor who had charged £50.00 for this work. The Returns had now been returned to PKF Littlejohn.	101944	£234.00	C.R. Swift Landscaping Ltd	Reinstating Oak Posts in Church Car Park	101945	£ 72.00	Rawley Plant Ltd	Toilets for WW1 event	101946	£1,051.88	AON UK Ltd	Annual Insurance Renewal	101947	£1366.93	Mrs L.J. Green	Clerk’s Salary 1.6.14 – 30.06.14	101948	£ 416.91	HM Revenue & Customs Only	PAYE and N.I.	101949	£320.00	TimberTec	Tree Work in The Square	101950	£1,093.20	Unipar Services	Purchase of Speed Gun	101951	£ 86.88	Mrs L.J. Green	Expenses 20.05.14 – 30.06.14	
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3115.	COUNCILLOR/CLERK’S REPORT. Cllr. Grundy reported that Serge has got a ceremony at the Post Office on Friday 9.45am for 10.00am. He would welcome some Councillors to attend. The Post Office have organised the event.																																	
3116.	DISCUSSION ITEMS. Small jobs to be completed around the village - There were items still outstanding. Yellow lines in Village – The Chairman advised the consultation has started. Emergency Planning – Nothing to report. WWI Commemoration – The Chairman advised that it was close to finalizing. Cllr. Fenwick had produced an excellent poster. A banner has been produced which will be put up outside the Village Hall. Everything has been booked. The programme is being produced and production notes. 50 cones are to be delivered and the bins have been ordered. Cllr. Rilstone to order St. John Ambulance. If weather is fine Cllr. Rilstone said can use the Glebe for parking but not if it is wet. The next meeting will be held on 17th July. Ideas for Local Highways Panel – Discussed under Matters Arising. Social Networking for Parish Council – Agreed to defer to next meeting.																																	

3117.	RISK ASSESSMENT. Nothing to report.	
3118.	DATE OF NEXT MEETING. The next planning meeting will be held on Monday 14 th July in Stock Village Hall and the next main meeting will be held on Monday 28 th July 2014 in Stock Village Hall. Cllr. Lee sent her apologies for meeting to be held on 14 th July.	
3119.	CLOSED MEETING FOR OPENING TENDERS. Nothing to report.	

The Chairman thanked everyone for coming; the meeting closed at 10.20pm.

Signed (CHAIRMAN).....DATE.....