

\ STOCK PARISH COUNCIL
Clerk – Lorraine Green
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MINUTES OF THE MEETING HELD ON
MONDAY 27TH APRIL 2015
AT STOCK VILLAGE HALL, COMMON ROAD, STOCK

Present: *Cllrs, Millernas, Johnson, Cooper, Woodward, Fenwick, Rilstone, Lee & Cansdale*
Minute Secretary: *Mrs Lorraine Green*
In The Chair: *Cllr. Fairman*
Also Present: *3 Members of the Public*

		ACTION
3248.	DEMOCRATIC TIME. The Chairman introduced a parishioner, John Tickle, who was interested in the Parish Councillor vacancy. The Clerk explained the process to him. A parishioner enquired as to what was happening regarding the marker posts in Smallgains Lane. The Chairman advised that the Clerk had contacted Highways and had sent them a map requesting they replace the marker posts.	
3249.	APOLOGIES FOR ABSENCE. Cllr. Fenwick and Chelmsford City Councillor Ian Grundy sent their apologies.	
3250.	MINUTES OF THE MEETING HELD ON 30TH MARCH 2015. The Minutes of the Meeting, having been previously circulated, were then duly signed as a true record of events.	
3251.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Nothing to report.	
3252.	PARISH COUNCIL ELECTIONS. The deadline for applications was 9th April and 8 Councillors had re-applied. Therefore there will be one vacancy to fill by co-option following the Elections on 7th May.	
3253.	POLICE MATTERS. PCSO Jemma Carr had given the Clerk the following report:- Community Speed Watch - Cllr Lee advised that John Pardon may take over the role if Cllr Lee is unable to continue. There are currently 9 volunteers and one new is due to be trained. Essex Police Club Watch Scheme – Nothing to report.	
3254.	MATTERS ARISING FROM THE MINUTES. CCC Local Highway Panel – Nothing to report. Resurfacing of Church Car Park – Swift Landscaping had carried out the work. Cllr. Johnson said the work was not finished. There are some bad pot holes. Cllr. Woodward said it needs to be properly established to repair rather than just put in hardcore. Cllr. Rilstone reported that it is breaking up by the new entrance. It was agreed that if lorries are using the car park it will keep getting rutted. The Chairman suggested writing to Michael Hurst and asking his suggestion about having a width restriction put in. Cllr. Millernas suggested railway sleepers with shrubs in front. It was agreed the Clerk should ask Swift Landscapes to go back to the car park as it seems to be falling apart. Clearing ditches around the village – Cllr. Johnson reported that the Conservation Volunteers had come and done a very good job. Chelmsford City Council had cleared an enormous pile of debris. It was agreed the Clerk should contact Highways regarding the blocked culvert in Mill Road adjoining the pond.	CLERK CLERK

Hankins Wood – Nothing to report. Signpost pointing to shops and pubs –Nothing to report. Play Area Inspections – Cllr. Woodward dealing with matter. Overgrown tree and hedge at Play Area - Cllr. Woodward dealing with matter. Barbed wire that has gone around the pond and gone onto bridlepath on bridleway off Greenacre Lane – Cllr. Cansdale had provided Cllr. Grundy with photographs and he had taken the matter up with the Public Rights Team at Essex with the result that discussions are under way to have it removed. Unfortunately the council cannot remove it themselves as the fencing is currently enclosing livestock but it is worth noting the bridleway is historically well defined and the barbed wire is an encroachment on the public right of way and an offence under the Highways Act 1980. If the landowner fails to act voluntarily then legal notice will be served on him requiring the removal. Impassable footpaths off Marigold Lane as trees have fallen down – Cllr. Cansdale to take a picture and then Clerk to send to the owners of Marigold, Marigold Lane. Footpath has eroded in Smallgains Lane that runs around the bottom of the fields and is now falling in – Nothing further to report. Speeding in Mill Road - Nothing to report. Cuttings left by grass Cutters in Back Lane - Clerk had contacted CCC Parks Services but had not received a response. Cllr. Millernas said it had been cut once this year but is high again. Clerk to ask Swift Landscaping what the cost would be to cut the whole island outside 25 Back Lane once a month from April to August. Reducing Speed Limit on B1007 – Nothing to report. Culvert blocked at bottom of Smallgains Lane - Highways dealing with matter. Overgrown hedges at Lushill, Birch Lane – Highways dealing with matter. Clerk to chase matter. Mr Darling parking his vehicle on the piece of land that the Parish Council manages in Birch Lane – Clerk had written to Mr Darling. An E-mail had been received from a parishioner complaining about Mr Darling parking his vehicle. It was agreed that the Clerk should report the matter to Enforcement as Mr Darling is parking on common land and this is unauthorised parking. Essex Police Escorts on Remembrance Parade – Clerk had received a reply from the Police and Crime Commissioner and the MP. It was felt that the Police and Crime Commissioner's response was unsatisfactory. It was agreed the Clerk should write back to M.P. John Whittingdale sending him a copy of the letter asking him to take the matter up as Stock High Street is a designated Essex Highways Priority 1 Route. Copy of letter to be sent to Cllr. Rilstone and Cllr. Grundy. Emergency Planning Visit by CCC - Clerk to arrange a date for them to attend. State of verges and ditches outside The Nook - Highways dealing with matter. Trucks using the grass verge as a diversion on the corner of Brookmans Road and Back Lane- Nothing to report. Flooding on the Billericay side of Smallgains Lane opposite the hump back bridge and pond overflowing onto the road - Highways dealing with matter. Request for 'Unsuitable for Larger Vehicles' notice to be erected on wall on corner of Back Lane – Nothing to report. Noticeboards – Noticeboard to be fitted by Swift Landscaping. Clerk to ask Swift to give Cllr. Johnson the keys to the noticeboard once it has been erected. Play in the Park - Event to be held on Monday 3rd August between 1.30pm – 3.30pm.	PW PW KC/ CLERK CLERK CLERK CLERK CLERK CLERK CLERK CLERK CLERK
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	ECC Quiet Lanes Proposed for Rural Essex – Jon Simmonds at ECC had put in a request to the Highways Panel for Swan Lane to become a Quieter Lane. Cllr. Lee asked the Clerk to request a copy of the submission from Mr Simmonds. Erecting a Give Way sign at the dip in Smallgains Lane and Beware of Oncoming Traffic sign - Highways dealing with matter. Hedge outside 38/40 and 48 Back Lane – Clerk had written to CCC Leisure/Parks. Culvert to be jetted in Mill Road by 5 Cottages – Swift Landscaping were dealing with the matter. Knocked down culvert wall in Mill Lane – Cllr. Woodward had looked at the wall. Swift Landscaping had also visited the site. It was agreed that the Parish Council needed to establish with the owner of 2 Mill Lane that it is not his responsibility as the wall is on his land. Removal of hedge at entrance to Bowling Club and replacement with unauthorised fence – Clerk had contacted CCC enforcement. Cllr. Woodward advised that shrubs have now been planted in front of the fence and it was agreed that it is no longer a problem. Clerk to advise Enforcement. Painting Beacon and VE Day – Cllr. Woodward advised that a couple of meetings had been held. Cllr. Cansdale had produced a flyer. Cllr. Woodward had spoken to the Cricket Club who had agreed to organise a BBQ and open the bar. Cllr. Rilstone advised that the British Legion are having their commemoration on that day. The painting of the beacon will be done after VE Day. Cleaning of War Memorial – The work had been carried out today by jet hose. It was agreed it looks nice and the Clerk could remove the item from the Agenda. Quotation from Swift Landscaping to cut grass verge outside School House – Cllr. Fenwick was dealing with the matter. Probationary Service carrying out litter pick in village – Clerk had contacted Probationary Service but had not received a reply to-date. Land opposite Cherry Tree Cottages, Stock Road – Bob Hale to carry out work. Occupants of 6 Common Road filling the ditches in front of their property with grass cuttings – Clerk had written to resident. Dog Fouling - The Clerk had been in contact with Environmental Services and they were arranging to put signage up around the Common and asked whether any other roads needed targeting. Dog bags and postcards to report offenders to be given to Cllr. Grundy in order that they can be put into the Post Office. It was agreed that Footpaths 29 & 33 should also be targeted. Clerk to advise CCC. Cars being parked at the entrance to Compass Green – It was agreed that this was a public thoroughfare and pavement and vehicles should not be parking there as parents cannot get pushchairs through. It is an offence to park on a footpath. Works to The Paddocks - Mr Bartlett had sent the Clerk a copy of another E-mail he had sent to Highways advising that the area they are referring to is not part of The Paddocks and is the public highway known as The High Street. The bollards and keep clear markings were not provided by the residents of The Paddock. It was agreed that the Clerk should write to Michelle at The Hoop advising her that people should not be parking at the entrance to The Paddock as it is illegal and please could she advise her staff and ask them to park elsewhere.	CLERK NF CLERK PW CLERK PF CLERK CLERK
3255.	GENERAL CORRESPONDENCE. a) Gaynor Roberts of Historic England advising that the Secretary of State for Culture, Media and Sport has decided not to add Former National School to the List of Buildings of Special Architectural or Historic interest. Clerk to E-mail to Alan Le Boutillier. b) A parishioner of Birch Lane had complained about the untidiness at the beginning of Birch Lane where another parishioner is parking a commercial vehicle with large trailer and using it for visitor parking as well. The resident requested that something is done to stop the parking as many residents are unhappy about the situation. Clerk to write and advise the matter is in hand and the resident has been written to.	CLERK CLERK

	c) Mr Johnson of Common Road wrote to the Parish Council about the damage to the verges in the vicinity of 12 Common Road. He had sent a letter asking the Clerk to forward it to Highways. Cllr. Grundy had subsequently taken up the matter. d) A letter of thanks had been received from Dennis Gilham, Treasurer, of Our Lady and St. Joseph RC Church. e) A letter of thanks had been received from Mrs Aderyn Gillett, of Essex Air Ambulance. f) Penny Frost, CCC Civic Services Manager, inviting the Parish Council to the Annual Civic Service on Sunday 7th June 2015 at Chelmsford Cathedral at 11.15am. Chairman and Cllr. Woodward to advise the Clerk if they can attend.	NF/PW
3256.	PLANNING MATTERS. <u>Planning Applications</u> No plans received. <u>Results</u> Application No. 14/01356/AOD/1. Condition 4 - Sample materials, Condition 5 - Finished levels, Condition 8 (i) - Boundary treatments, Condition 9 - Parking areas, Condition 11 (b) - Code for Sustainable Homes, Condition 12 (a) - Carbon reduction, Condition 13 - Bicycle parking, Condition 15 - Residential Travel Information Pack, Condition 16 (a) - Contamination & Condition 17 - Site layout during construction.. Location: Garage Block Brookmans Road, Stock Applicant: Arcady Architects. Conditions - Split Decision. Application No. 15/00489/CLOPUD. Construction of single storey side and rear extensions. Location: The Cottage, Whites Hill, Stock Applicant: Mr & Mrs C. Grundy. Approved Application No. 15/00247/FUL. New detached 4 bedroom dwelling and detached garage with new brick boundary walls to 10 The Square. Location: Land South East of 10 The Square, Stock Applicant: G & G Essex Development Ltd. Approved. Application No. 15/00290/FUL. Single storey rear extension & alterations to single storey wing in rear courtyard. Location: Great Prestons, Great Prestons Lane, Stock Applicant: Mr Simon Lyster. Approved. Application No. 15/00291/LBC. Single storey rear extension & alterations to single storey wing in rear courtyard. Location: Great Prestons, Great Prestons Lane, Stock Applicant: Mr Simon Lyster. Listed Building Consent Approved. <u>Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.</u> Application No. 15/05529/CAT. 2 x Leyland Cypress – northern boundary – reduce to 3 -4m in height and trim sides. Location: Bishops, 27 The Square, Stock Applicant: Mr John Bishop. Approved. <u>Planning Appeals and Decisions.</u> Nothing to report. <u>Tree Preservation Orders.</u> Nothing to report.	

	<u>Planning Correspondence</u> Planning contributions money – Nothing to report. <u>Urgent Planning Matters Not On This Agenda</u> Nothing to report.																																					
3257.	FINANCE. Cheques to be Signed - <table><tr><td>102024</td><td>£ 200.00</td><td>The Tweedy Charity</td><td>Annual Donation</td></tr><tr><td>102025</td><td>£ 250.00</td><td>All Saints Church</td><td>Annual Donation</td></tr><tr><td>102026</td><td>£ 200.00</td><td>Our Lady & St. Joseph RC Church</td><td>Annual Donation</td></tr><tr><td>102027</td><td>£ 400.00</td><td>Essex Air Ambulance</td><td>Annual Donation</td></tr><tr><td>102028</td><td>£ 12.00</td><td>Eco Supplies Ltd</td><td>Courier to collect noticeboard</td></tr><tr><td>102029</td><td>£3,153.60</td><td>C.R. Swift Landscaping Ltd</td><td>Work to All Saints Church Car Park</td></tr><tr><td>102030</td><td>£1,378.21</td><td>Mrs L.J. Green</td><td>Clerk’s Salary 01.04.15 – 30.04.15</td></tr><tr><td>102031</td><td>£ 403.83</td><td>HM Revenue & Customs Only</td><td>PAYE and N.I.</td></tr><tr><td>102032</td><td>£ 148.95</td><td>Mrs L.J. Green</td><td>Expenses 31.03.15 – 27.04.15</td></tr></table> Transfers. On 21st April £5,000.00 was transferred from Business Saver Account to Current Account. Clerk’s Salary – Deferred to next meeting. Budget – The Budget will be prepared in due course. Insurance - Aon had provided their quotation. There were a couple of options available and if the Parish Council agree to a 3 year term they could receive a 5% reduction in premium. Zurich Insurance have also approached the Clerk offering to provide a quotation. It was agreed the Clerk should contact Zurich and Suffolk Acre Insurance for quotations.	102024	£ 200.00	The Tweedy Charity	Annual Donation	102025	£ 250.00	All Saints Church	Annual Donation	102026	£ 200.00	Our Lady & St. Joseph RC Church	Annual Donation	102027	£ 400.00	Essex Air Ambulance	Annual Donation	102028	£ 12.00	Eco Supplies Ltd	Courier to collect noticeboard	102029	£3,153.60	C.R. Swift Landscaping Ltd	Work to All Saints Church Car Park	102030	£1,378.21	Mrs L.J. Green	Clerk’s Salary 01.04.15 – 30.04.15	102031	£ 403.83	HM Revenue & Customs Only	PAYE and N.I.	102032	£ 148.95	Mrs L.J. Green	Expenses 31.03.15 – 27.04.15	CLERK
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3258.	COUNCILLOR/CLERK’S REPORT. A parishioner, Charles Phillips, had contacted Cllr. Lee advising that the Catholic Church grounds are owned by the Gillow Trust and therefore are private and the Church has no control over them as such. It might whilst the building work in the car park is going on be possible to come to a temporary arrangement with the Gillow Trust to let the Catholic Church grounds. Cllr. Woodward said the Bishop was not happy about Charles Phillips’ suggestion. The Chairman said that if people were sensible it would be fine but people may leave their cars there. Cllr. Woodward said it would cause a problem if there was funeral. Cllr. Woodward reported that people are blocking the entrance and close proximity to the entrance. The Chairman suggested the area may need junction protection. The Chairman suggested putting up signs asking people not to park there as it was affecting sightlines. Cllr. Johnson advised that it was terrible at Bakers Field. Cllr. Lee and Johnson objected to signs being put up. Cllr. Lee suggested the Church Warden stands outside and sees people out. Cllr. Woodward advised that the Bishop was going to write to the Chairman. Cllr. Woodward reported that Father David has had a heart attack. Cllr. Johnson advised that she had not been at the meeting when donations were discussed but had found out that Stock Cares did not receive a donation and felt the decision should be reconsidered. She advised that costs will increase as they now have to pay HMRC mileage and their donations are down on last year and this year. After discussion it was agreed to donate £300.00. Clerk to send cheque to Mr Sawkins on behalf of Stock Cares. Cllr. Johnson reported that there had been an accident at Lilystone Cottages. A car had lost control and turned over and went through the fence. Cllr. Woodward reported that a resident in Dakyn Drive had contacted him advising that the woodland behind his property was on a bad tilt. The tree can be cut down. The Chairman stated that it is not the responsibility of the Parish Council as the land is still under the management of CCC. Cllr. Millernas advised that there are two woods there. Swan Woods is managed by Woodland Trust. The Chairman advised that a new sign had been put up outside Hankin Wood. Cllr. Johnson advised that Linda Dixon’s funeral will be held on 29th May.	CLERK																																				
3259.	DISCUSSION ITEMS. Small jobs to be completed around the village - Nothing to report.																																					

	Emergency Planning – Nothing to report. Ideas for Local Highways Panel – Nothing to report. Social Networking for Parish Council – Nothing to report. Door to Door Sales – Nothing to report.	
3260.	RISK ASSESSMENT. Nothing to report.	
3261.	DATE OF NEXT MEETING. The next meeting will be the AGM and APM to be held on Monday 18 th May 2015 in Stock Village Hall. The next planning meeting will be held on Monday 8 th June 2015.	
3262.	CLOSED MEETING FOR OPENING TENDERS. Nothing to report.	

The Chairman thanked everyone for coming; the meeting closed at 9.15pm.

Signed (CHAIRMAN).....DATE.....