

STOCK PARISH COUNCIL

Clerk – Lorraine Green

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MINUTES OF THE MEETING HELD ON MONDAY 30TH NOVEMBER 2015 AT STOCK VILLAGE HALL, COMMON ROAD, STOCK

Present: *Cllrs, Johnson, Fenwick, Cansdale, Rilstone & Mills*
Minute Secretary: *Mrs Lorraine Green*
In The Chair: *Cllr. Fairman*
Also Present: *8 Members of the Public and CCC Cllr. Ian Grundy*

		ACTION
3350.	DEMOCRATIC TIME. A parishioner reported that more barbed wire has been erected on Bridleway 47 between Smallgains Lane and Goatsmoor Lane. The Chairman advised that the Parish Council had contacted Essex Highways several times to get the barbed wire removed. Cllr. Grundy agreed to discuss the matter with ECC. A parishioner enquired whether the Parish Council had made any progress with Essex Highways regarding erecting a Give Way sign in Smallgains Lane. Clerk to chase matter with Highways.	IG CLERK
3351.	APOLOGIES FOR ABSENCE. Cllr. Millernas sent his apologies.	
3352.	MINUTES OF THE MEETING HELD ON 19TH OCTOBER 2015. The Minutes of the Meetings, having been previously circulated, were then duly signed as a true record of events.	
3353.	DECLARING ANY PERSONAL OR PREJUDICIAL INTERESTS. Cllr. Rilstone declared an interest in planning application 15/05647/CAT, All Saints Church.	
3354.	PARISH COUNCILLOR VACANCIES FOLLOWING RESIGNATION OF CLLRS. PETER WOODWARD AND KERRY COOPER. The Chairman advised that there were two vacancies. The Clerk advised that she had received five applications details of which had been circulated to the Parish Councillors and applicants invited to attend tonight's meeting. The Chairman welcomed the applicants and asked them each to give a brief resume about themselves. Voting took place after the meeting and Ian Raindle and Sophie Clark were appointed. Clerk to advise all applicants of outcome.	CLERK
3355.	POLICE MATTERS. The following report had been received from PCSO Jemma Carr:- 2/09/2015 - 14/10/2015 South Hanningfield Road, South Hanningfield Entry gained to premises by forcing window and items stolen from within 21:00 07/09/2015 – 04:00 08/09/2015 Brookmans Road, Stock Vehicle broken into by means unknown and tools stolen 02:00 09/09/2015 Dowsett Lane, Ramsden Heath Attempted break into a caravan on drive – disturbed 03:00 12/09/2015 Brock Hill, Runwell Outbuilding broken into by forcing padlock, nothing stolen as alarm activated	

04:26 12/09/2015 High Street, Stock 130 bottles of milk stolen from outside shop, quantity also poured over a car 17:30 15/09/2015 – 07:40 16/09/2015 Stock Road, Stock Entry gained to building site by cutting fencing, generator stolen 12:30-12:57 21/09/2015 Maldon Road, Margarett Dwelling Burglary – window forced and items stolen from within 00:01 22/09/2015 South Hanningfield Road, South Hanningfield Attempted burglary to garage – disturbed by alarm 12:00-16:30 26/09/2015 Heath Road, Ramsden Heath Bags stolen from a parked car 27/09/2015 Swan Lane, Stock Cash compartment of payphone forced and money stolen 20:30-21:00 27/09/2015 De Beauvoir Chase, Ramsden Heath Criminal Damage to hay bales 10:00 07/10/2015 – 12:40 09/10/2015 Common Road, Stock Wheel nut removed from vehicle 20:38 08/10/2015 Mill Road, Stock Entry gained to premises currently under construction 18:00 10/10/2015 – 11:00 11/10/2015 De Beauvoir Chase, Ramsden Heath Criminal Damage to hay bales 12:00 13/10/2015 – 19:00 14/10/2015 Short Lane, Ramsden Heath Number plate stolen from vehicle 17:00 13/10/2015 – 17:00 14/10/2015 Brookmans Road, Stock Number plates stolen from vehicle 20:15 13/10/2015 – 07:30 14/10/2015 Goatsmoor Lane, Stock Tack Room broken into and items stolen 12:30-15:00 17/10/2015 Heath Road, Ramsden Heath Items stolen from within vehicle, entry gained by smashing window	
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1:00 18/10/2015 – 06:00 19/10/2015 Allens Road, Ramsden Heath Vehicle stolen from a driveway by means unknown 14:00 23/10/2015 – 12:00 25/10/2015 Mill Road, Stock Window smashed on a vehicle whilst parked 10:06 23/10/2015 – 08:30 24/10/2015 Maldon Road, Margaretting Criminal damage to an advertising board 17:30-20:00 23/10/2015 Downham Road, Stock Windscreen cracked on motor vehicle by a stone 21:10 23/10/2015 Mill Road, Stock Window smashed on a vehicle by a stone 13:38 27/10/2015 Mill Road, Stock Cracked windscreen to a motor vehicle caused by a stone 13:25 27/10/2015 Mill Road, Stock Broken window on a motor vehicle caused by a stone 14:10 27/10/2015 South Hanningfield Road, South Hanningfield Window broken on motor vehicle caused by a stone 15:00 28/10/2015 – 10:00 29/10/2015 Meadowgate, Stock Potted trees stolen from outside property 21:00 28/10/2015 Whites Hill, Stock Plant pots and a post box stolen from outside a property 18:00 30/10/2015 – 14:30 31/10/2015 Mill Road, Stock Plant pots stolen from outside a property PCSO Carr reported that PCSO's are being cut in the Essex area and she is currently part of the consultation process and number of PCSO's in Essex is due to be reduced from 251 to 60. When it has been decided who will be retained the plan is that there will be 7 PCSO's working in the area of Chelmsford/Maldon whereas previously there were 31. Certainly there will no longer be a PCSO dedicated to your ward area and you will no longer have a local contact as you do now. The duties of the retained PCSO's will be very different to those of us now. I am afraid Neighbourhood Watch updates of crime locally will be a thing of the past and the only updates that will be received will be via the Essex Community Messaging Service. Ian Raindle reported that damage had been received to his van at the florists which had been caused by an air rifle. Sophie Clark reported that their mobility vehicle had also suffered the same damage. The Chairman reported that there had been a terrible robbery at Four Vintners and the owner had been very brave. Cllr. Fenwick advised that the CCTV footage from Heybridge Publicity had been given to the Police. Community Speed Watch - Nothing to report. Essex Police Club Watch Scheme – Nothing to report. Neighbourhood Watch – Nothing to report.	
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	Employing someone to monitor parking on yellow lines and extending yellow lines in Common Road - Nothing to report. St. Mary's Church, Ingatestone Road, Buttsbury – Highways Panel dealing with matter. Inviting Guest Speaker to APM in 2016 – It was agreed that this matter would be discussed in the future. Suggestion for some works be carried out to renew the island to the junction of Mill Road and Whites Hill and the verges to the top of Whites Hill – Clerk awaiting proposals from Bill Wright of Silverswan Homes. Trees of Stock Hill – Cllr. Fenwick had met Andy Day. The Survey had been carried out. Some trees need attention but not too much work required. Cllr. Johnson reported that the fencing is falling down. Clerk to write to Mr Woodgates and ask him to arrange to have the fence repaired. Cllr. Johnson to provide Clerk with address. Planting and tidying up area outside Moat Cottage - Nothing to report. Winter Salt – To be delivered to Remus Horse Sanctuary. Missing rubbish bin by Billericay bus – Swift Landscapes to erect new bin. High Street Footpath – Nothing to report. School encouraging parents to use Village Hall Car Park - Clerk had written to the Headmistress. Overgrown hedges in Smallgains Lane - Clerk to write to landowners. Village looking very untidy with litter and weeds, particularly around The Square - Cllr. Johnson advised that Bob Hale was not responding to her calls and may have lost interest. It was agreed that the Parish Council need to find someone else to employ to do odd jobs around the village. It was agreed an advert should be placed in Stock Press.	PJ/ CLERK CLERK
3357.	GENERAL CORRESPONDENCE. a) Alice Hinsley from Betty regarding a Channel 4 series about country houses. She is looking for owners of historic houses to take part in the series. b) EALC regarding Transparency Code Briefings. The Clerk advised that the Code is going to affect all small Parish Councils with a turnover of less than £25k so this will not affect Stock. c) Essex Fire Service and Essex Police are looking to recruit two Parish Safety Volunteers per Parish in Essex, tasked with arranging and conducting home safety visits. These volunteers will deliver crucial fire and crime prevention advice, extensive knowledge of local support services and the ability to fit smoke detectors directly into the homes of those most in need. Comprehensive training will be provided from both Essex County Fire and Rescue Service and Essex Police, a full uniform and all equipment required will be provided. Essex County Fire and Rescue Service are offering to attend a meeting and speak about this initiative. It was agreed that the Clerk should invite them to attend a planning meeting. d) John Smith of Dakyn Drive e-mailed complaining about the road closure in Back Lane on 24th November and wanting to know why the Parish Council and District Councillors had not opposed this. The Clerk advised that the closure was for electrical connection works. Chairman to draft a reply. e) Clean for The Queen asking for support to take part in the biggest ever clean-up in the country which will be taking place in March 2016 in the run up to the Queen's 90th Birthday on 21st April 2016. Cllr. Grundy to be kept informed and then Parish Council to co-ordinate with village clean-up. f) Alan Lycett advised that workmen at the building site on Mill Lane are now parking on the grass verge in front of the windmill and it is starting to become damaged. Mr Lycett would like the Parish Council or City Council to ensure that either the culprits desist or professional repairs are undertaken. Cllr. Mills agreed to speak to the builders. If this does not work it was agreed that the Parish Council would contact Enforcement.	CLERK NF/ CLERK IG SM

	g) Sarah Osborn from Home from Hospital. This is a free service for the over 65's within Mid Essex. This consists of a six weeks period to assist recovery at home after a hospital stay or to support those who are avoiding hospital admission. Home from Hospital can provide a volunteer to assist with shopping, light housework, prescriptions collection, accompanied outings etc. The volunteers also provide a brefriend service, offering comfort and reassurance. In addition, Home from Hospital can organise, free of charge, home adaptations consisting of key safes, grab rails, stair rails, furniture moving plus many more. Pendant alarms can be organised with a 12 weeks free trial. Cllr. Johnson to put notice on noticeboard. Clerk had put on website and into Stock Press. h) Wendy Jackson of ECC advising that the next Transport Representative meeting will be held in Chelmsford on Monday 22nd February 2016 between 10am and 12.30pm. Cllr. Mills to attend. i) Jane Colby of Dakyn Drive requesting that the Parish Council put in a Freedom of Information request to find out the crime levels/ number of incidents before and after the street lights in Stock were turned off at night. Residents are concerned that crime levels appear to have increased and feel they should have the figures. It was agreed that the parishioner should be referred to the Parish Council minutes to see the crimes reported and to make a personal Freedom of Information Request to ECC as it is not a Parish Council matter.	SJ SM CLERK
3358.	PLANNING MATTERS. Application No. 15/01735/FUL. Part single storey rear extension & part first floor rear extension. Location: 35 Swan Lane, Stock Applicant: Mr Stephanie Payne. The Parish Council had no comments to make. Application No. 15/01824/REM. Construction of Phase 1 to include site access road, an internal perimeter road, with associated car parking, infrastructure and landscaping and an emergency access road to serve Temple Farm. Location: Temple Farm, Ship Road, West Hanningfield. Applicant: Mr S Canning. Application No. 15/01761/ADV. Hanging advertising sign. Location: 18 Mill Road, Stock Applicant: Miss Samantha Garner. The Parish Council had no comments to make. Application No. 15/01887/FUL. Single storey rear and side extension. Location: 23 The Square, Stock Applicant: Mr Peter Fay The Parish Council had no comments to make. Notice of Amendments to Application No. 15/011023/OUT. Demolition of existing buildings and construction of replacement dwelling. Location: Hippodrome Farm, Goatsmoor Lane, Stock Applicant: Mrs Wendy Tiffin The Parish Council commented that their previous comments still apply and they are still of the opinion the proposed development would be detrimental to the openness of the Green Belt. Results Application No. 09/00953/AOD/3. Condition 18(c) - Code for Sustainable Homes. Location: Former The Plantation Mill Road, Stock Applicant: Mr A Turk. Conditions Discharged Application No. 15/01438/FUL. Amendment to previous planning permission 15/01078/FUL for the enlargement of the rear extension. Location: 3 Church Hill Cottages, Buttsbury, Stock Applicant: Mr Mark Regan. Approved. Application No. 15/01413/FUL. The change of use of the auxillary out building to a temporary accommodation (B8 to C3:a) for the duration of the construction of the main residential property 13/00285/FUL. Location: 27 Well Lane, Stock Applicant: Mr Philip White. Approved.	CLERK CLERK CLERK CLERK CLERK

Application No. 15/01502/COUPA. Determination as to whether the prior approval of the Local Planning Authority is required for the change of use from storage or distribution buildings (class B8) and any land within its curtilage to dwellinghouses (class C3)

Location: Brock Farm, Ingatestone Road, Stock

Applicant: Mr Mick Williams. **Refused.**

Application No. 13/00285/NMAT/1. Non-material amendment to planning permission 13/00285/FUL (Demolition of existing dwelling and construction of new 5 bedroom dwelling with integral garage) for alterations to plans which includes; 1 - roof light removed; 2 - roof light removed; 3 - solar panels added; 4 - roof light added SEW01-04; 5 - vertical pair/structural post removed and corner glass window to be instated; 6 - bi-folding door to balcony removed and window installed; 7 - window FFW04 reduced in width; 8 - window to utility room removed; 9 - window to kitchen removed; 10 - rear elevation bi- folding door removed and large sliding door allowed for, structural opening increased; 11 - vertical pair/structural post removed and corner glass window to be instated; 12 - stepped access to rear basement entrance altered; 13 - window removed; 14 - window removed; 15 - window to left hand side of main entrance door removed; 16 - external entrance door to garage added. Alterations to elevations which includes; 1 - roof light removed; 2 - roof light removed; 3 - solar panels added; 4 - roof light added SEW01-04; 5 - vertical pair/structural post removed and corner glass window to be instated; 6 - bi-folding door to balcony removed and window installed; 7 - window FFW04 reduced in width; 8 - window to utility room removed; 9 - window to kitchen removed; 10 - rear elevation bi-folding door removed and large sliding door allowed for, structural opening increased; 11 - vertical pair/structural post removed and corner glass window to be instated; 12 - stepped access to rear basement entrance altered; 13 - window removed; 14 - window removed; 15 - window to left hand side of main entrance door removed; 16 - window enlarged; 17 - glass balcony removed; 18 - window size altered; 19 - window size altered.

Location: 27 Well Lane, Stock

Applicant: Mr Philip White. **Approved.**

Application No. 15/01503/COUPA. Determination as to whether the prior approval of the Local Planning Authority is required for the change of use of a building from office use (class B1(a)) to a dwellinghouse (class C3)

Location: Brock Farm, Ingatestone Road, Stock

Applicant: Mr Mick Williams. **Refused.**

Application No. 15/01323/FUL. Extension to tractor shed to accommodate trailer.

Location: Goatsmoor Farm, Goatsmoor Lane, Stock

Applicant: Mr. C. Holmwood. **Approved.**

Application No. 15/00099/HHPA. The construction of a single storey rear extension, which would extend beyond the rear wall of the original house by a maximum depth of 8m, for which the maximum height would be 2.6m, and for which the height of the eaves would be 2.5m.

Location: Sweetdrops, Lower Stock Road, Stock

Applicant: Visor Properties Ltd. **Prior Approval is Not Required.**

Application No. 14/01207/NMAT/1. Non-material amendment for 14/01207/FUL (Demolition of existing house & outbuilding and construction of replacement dwelling with garage & indoor swimming pool. New 1.8m high boundary fence) to alter the internal layout of the replacement dwelling and adjustments to external fenestration.

Location: 140 Mill Road, Stock

Applicant: Mr T. Dolan. **Approved.**

Application No. 15/01318/CLOPUD. A loft conversion with rear dormer and front rooflight.

Location: 47 Well Lane, Stock

Applicant: Mr Hassan Djaffer. **Approved.**

Applications for Works to be carried out on trees in Conservation Area and trees that have Tree Preservation Orders.

Application No. 15/05647/CAT. Self set Sycamore in Holly hedge line – south east of church – fell to ground level; Dead Birch – east memorial garden - fell.

Location: All Saints Church, High Street, Stock

Applicant: Mr Adrian Rilstone

The Parish Council had no comments to make.

CLERK

Application No. 15/05271/TPO. T2 Horse Chestnut - south of The Nooky - crown reduction by 3-4m max to bring the canopy into balance and lighten end loading; clean trunk to crown break of epicormic growth and slightly larger branches. Remove back to branch collar upward extending limb on side of the closest to road. All cut to suitable growing points and clean out deadwood over 25mm in diameter, slightly crown thin remaining crown if necessary. Reason: Tree dominates garden of The Nooky and is extending over neighbour property shed and road and to prevent possibility of failure due to end loading. Location: The Nooky, The Paddock, Stock Applicant: Mrs Nicholls The Parish Council had no comments to make. Application No. 15/05603/CAT. Trees as detailed earlier in the planning permission request. One small pine T10 on the plan already on file which is growing into the canopy of the Hornbeam T7 and removal of the magnolia T12 on file which as per the report already submitted with previous applications is planted too close to the house and as a result is growing up the wall and in addition is damaging the adjacent patio terrace. Location: 3 High Trees, Back Lane, Stock Applicant: Mrs Julia Warrior. Approved. Application No. 15/05205/TPO. T1 Norway Spruce - front boundary adjacent to drive - fell to ground level; T2, T3 and T6 Oak - front garden - crown reduction by 2-3m max cutting to suitable growing points and shaping over to leave natural profile, clean out deadwood as necessary; T4 Holly - front boundary - reduce to bring back into management regime; T5 Pear - front boundary - prune to bring back into fruit production; W1 all trees of whatever species - rear garden - 5 year woodland management plan to carry out remedial works and clearance of dead storm damage as necessary; Line of Conifers within woodland, planted as hedge - fell - not protected by TPO. Location: The Croft, Great Prestons Lane, Stock Applicant: Mrs Barker. Approved. Application No. 15/05616/CAT. Lime – rear garden – fell to ground level or pollard and 5 year management plan to annually maintain at finished form. Location: 2 Rectory Close, Stock Applicant: Ms. Doreen Missing. Approved. Application No. 15/05198/TPO. T1 and T2 Oak Trees - requires substantial pruning as they are significantly overhanging onto the property. (Reason: Both trees can be cut down due to the amount of work and damages these trees causes to our property i.e., branches, sap and acorns falling onto our cars and branches and acorns falling into the guttering causing blockages. T1 causes the most amount of damage/issues. I would be willing to plant new trees a little further down the garden away from the property. Also the trees where they are have a relatively low amenity value as they are not visible by the public as they are positioned on our land 200 metres up a private lane). Location: Little Farm Cottages, 1 Buttsbury, Stock Applicant: Mrs Laura Betts. Refused. <u>Planning Appeals and Decisions.</u> Nothing to report. <u>Tree Preservation Orders.</u> Provisional TPO/2015/029 – 1 Valentines. Trees specified individually T1 – Silver Birch – western boundary of 1 Valentines and T2 – Beech – western boundary of 1 Valentines. Provisional TPO/2015/028 – 75 Mill Road. Trees specified individually T1 – Lime – front boundary of 75 Mill Road. <u>Publication of Chelmsford Local Plan Issues and Options Consultation Document, its accompanying Sustainability Report (and Non-Technical Summary) and Draft Statement of Community Involvement Consultation</u> – The documents had been received and Clerk gave to the Chairman to circulate to all Councillors. Consultation period ends on 21st January 2016. <u>Planning Correspondence</u> Byways, Smallgains Lane – Nothing to report. Parish Council Meeting at CCC - To be held on 8th December at 7.30pm. Chairman to advise Clerk whether he is able to attend.	CLERK NF
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	<u>Urgent Planning Matters Not On This Agenda</u> Nothing to report.																									
3359.	FINANCE. Transfers - On 18 th November 2015 £2,500.00 was transferred from the Business Saver Account to the Current Account. Cheques to be Signed - <table><tr><td>102071</td><td>£ 295.14</td><td>Broxap Ltd</td><td>Litter Bin for Bus Shelter</td></tr><tr><td>102072</td><td>£1,378.01</td><td>Mrs L.J. Green</td><td>Clerk's Salary 01.11.15 – 30.11.15</td></tr><tr><td>102073</td><td>£ 404.03</td><td>HM Revenue & Customs Only</td><td>PAYE and N.I.</td></tr><tr><td>102074</td><td>£ 25.00</td><td>Stock Royal British Legion</td><td>Poppy Wreath</td></tr><tr><td>102075</td><td>£ 71.00</td><td>Chelmsford City Council</td><td>Recharge for Parish Council Elections</td></tr><tr><td>102076</td><td>£ 53.40</td><td>Mrs L.J. Green</td><td>Expenses 21.10.15 – 30.11.15</td></tr></table> SIL payment amounting to £3,620.25 received from CCC. Clerk's Salary – Cllr. Cansdale asking what was happening about the Clerk's salary. The Chairman advised that progress had been made and it would be resolved in the New Year. Budget and Precept – The Budget will be prepared in due course. The Clerk advised that the Precept request form needed to be back with CCC by 4 th January 2016. Clerk to provide Cllr. Rilstone with the information he needed to prepare the Budget. Barclays Bank Mandate - Awaiting confirmation letter from Barclays. CCC had credited the Parish Council's bank account with £3,620.25 in respect of the CIL payments. The Clerk advised that the Regulations stipulate that CIL income can be used for 'the provision, improvement, replacement, operation or maintenance of infrastructure; or anything else that is concerned with addressing the demands that development places on an area'. The Parish Council will have to report on their website and to the City Council on how CIL money has been spent on an annual basis and the City Council can require unspent money to be returned if it has not been spent within 5 years.	102071	£ 295.14	Broxap Ltd	Litter Bin for Bus Shelter	102072	£1,378.01	Mrs L.J. Green	Clerk's Salary 01.11.15 – 30.11.15	102073	£ 404.03	HM Revenue & Customs Only	PAYE and N.I.	102074	£ 25.00	Stock Royal British Legion	Poppy Wreath	102075	£ 71.00	Chelmsford City Council	Recharge for Parish Council Elections	102076	£ 53.40	Mrs L.J. Green	Expenses 21.10.15 – 30.11.15	
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3360.	COUNCILLOR/CLERK'S REPORT. Charles Phillips had advised the Clerk that the Speed Watch Gun needs its annual re-calibration. Jo Lee advised that this needs to be sent back to the company who supplied the gun. Cllr. Cansdale reported that since the blocked culvert had been repaired in Smallgains Lane and the ditch cleared out several months ago there had been no flooding so far. Cllr. Johnson reported that the culver by Cobblers was overflowing again and it was very bad. Cllr. Grundy to speak to Highways. Cllr. Rilstone reported that more and more people are turning right at the No Right turn at the bottom of Mill Road. Cllr. Grundy advised that recently the diversion signs had been blocking out the sign. Cllr. Grundy advised the Clerk to report to Highways advising that the Parish Council had witnessed an increase in people turning right at the junction and asking them to look at the signage. Cllr. Grundy suggesting submitting a proposal to the Local Highways Panel as a proposed scheme on safety grounds. The Chairman reported that Buttsbury Bridge has been hit again. It has been repaired and they have made a good job.	IG CLERK																								
3361.	DISCUSSION ITEMS. Small jobs to be completed around the village - Nothing to report. Emergency Planning – Nothing to report. Ideas for Local Highways Panel – Nothing to report. Social Networking for Parish Council – Cllr. Cansdale looking at setting up Twitter account and giving Parish Council a demonstration. Chairman to bring laptop to next meeting.																									

3362.	RISK ASSESSMENT. Nothing to report.	
3363.	DATE OF NEXT MEETING. The next main meeting will be on Monday 21 st December 2015 in Stock Village Hall and the next planning meeting on Monday 11 th January 2016 in Stock Village Hall.	
3364.	CLOSED MEETING FOR OPENING TENDERS. The quotations for the work to be carried out at All Saints Church Car Park and fencing at Hankin Wood were discussed. It was agreed the contracts would be given to C.R. Swift Landscaping. Cllr. Grundy to let CCC know the work to Hankins Wood is going to be carried out. The Chairman advised that Swift Landscaping had suggested also planting some prickly bushes. The applications for the Parish Councillor vacancies were discussed. Votes were taken and Ian Raindle and Sophie Clark were duly co-opted onto the Parish Council. Clerk to notify all applicants of the outcome tomorrow.	

The Chairman thanked everyone for coming; the meeting closed at 9.30pm.

Signed (CHAIRMAN).....DATE.....